

# KS 505 (JoCo CoC) TIMELINE FOR 2021 HUD NOTICE OF FUNDS OPPORTUNITY (NOFO)

*Approved by CoC board 9.8.2021*

*Final timeline is reflective of current communication from HUD on the process and deadline*

ACTIVITY	RESPONSIBLE	JULY	AUG.	SEPT.	OCT.	NOV.
CoC Board approves of tentative timeline	CoC Board	14-Jul				
UCS staff sends out notice of upcoming NOFA process	UCS staff	16-Jul				
Deadline to submit Letters of Intent (LOI) for all KS-505 project applicants (new, renewals, reallocation, bonus, consolidation) – for CoC planning purposes.	Project applicants	30-Jul				
Send notice to the current project agency contacts, full CoC membership, and CoC Board	UCS staff	30-Jul				
HUD released NOFO (Notice of Funding Opportunity) through eSNAPs and other communication newsletters			18-Aug			
HUD releases all 2021 NOFA application in esnaps, related supportive documents on HUD website			19-Aug			
CoC Board approves of final timeline				8-Sep		
Send updated public notice to the current project agency contacts - REQUEST APRS for renewals, full CoC membership, and CoC Board	UCS staff			9-Sep		
UCS staff provides MARC staff with Collaborative Application questions related to HMIS and data quality for application	UCS staff/HMIS lead			10-Sep		
Conduct an open training and informational session for new and past CoC grantees to support a successful and responsive application in 2021. This training is not mandatory but recommended, especially for new applicants or agency staff.	UCS staff & Project Applicants			15-Sep (12pm – 1pm)		
Email cover sheets, leverage letters and housing first checklist documents to be completed to project applicants as identified by their submission of an LOI.	UCS staff			15-Sep		
Announces the application process and availability of funds again at the next meeting	UCS staff			22-Sep		
UCS staff provides training session to Rank & Review Committee on HUD Priorities, scoring sheets Project Applications and all related documentation from agencies sent to the Review and Ranking Panel to read, independently score	UCS staff				11-Oct	

Project Applications due in ESNAPS <a href="https://esnaps.hud.gov/grantium/frontOffice.jsf">https://esnaps.hud.gov/grantium/frontOffice.jsf</a> plus Submit cover sheet, APR, Leverage Letters and Housing First Checklist to UCS STAFF	UCS staff/Project applicants				15-Oct	
Technical review of project applications by UCS STAFF Certificates of Consistency sent to Overland Park, Shawnee, and Johnson County governments for approval	UCS staff				18-22 Oct	
Review and Ranking Panel meets for consensus meeting to score each project application and formally rank all submissions. Recommendations and Rankings submitted to UCS STAFF	Rank & Review & UCS STAFF				25-29 Oct	
All agencies notified of Rank and Review Outcomes. Agencies notified in writing via form letter if project application is not recommended for funding- The CoC MUST notify project applicants within 15 days prior to the HUD application deadline if their project application has been rejected. Agencies that have rejected projects may appeal the decision via the process stated in the 2021 NOFA	UCS STAFF Notification to Agencies (if necessary)					1-Nov
Deadline for agencies to revise their project applications as needed	Project Applicants					5-Nov
UCS staff posts Collaborative Application via website and notifies membership of posting to website. (Per NOFA this posting to website should happen a minimum of 2 days prior to final NOFA deadline).	UCS staff					8-Nov
UCS staff submits the Collaborative Application, Priority Listing and all of the Project Applications to HUD prior to HUD's official due date	UCS staff					15-Nov
Final Deadline to submit Collaborative Application, per HUD NOFA	UCS staff					16-Nov