#### **2023 APPLICATION – SCHOOL DISTRICTS**

ALCOHOL TAX FUND (ATF) of Johnson County, Kansas
Drug and Alcoholism Council of Johnson County (DAC)
A program of United Community Services of Johnson County (UCS)

Applications Due August 4, 2022, 3:00 p.m. at UCS, 9001 W 110th St., Ste 100, Overland Park, KS 66210

#### **GRANT SUBMISSION INSTRUCTIONS**

•	Application Checklist: Submit an electronic copy of each application document to Christina Ashie Guidry,
	<u>christinag@ucsjoco.org</u> , copying Cathy Goodwin, <u>cathyg@ucsjoco.org</u> . Please ensure that your files are
	named as follows:

□ Application with Cover Page: [DISTRICT NAME] – Application – 2023
 □ Program Budget: [DISTRICT NAME] – Program Budget – 2023 (for calendar year 2023)
 □ School Board Policies and Committee Rosters: [DISTRICT NAME] – Policies.Rosters - 2023

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Submit three (3) hard copies of the Application (1 with wet signatures) and Program Budget to the UCS office by August 4, 2022 at 3 p.m.

**APPLICATION, including COVER PAGE AND SERVICE STATISTICS:** The superintendent and grant contact must *sign (wet signature)* the cover page and submit it with the application.

Financial information should be reported by the *calendar year*. List the number of participants served by the program(s) or service, by jurisdiction, for which Alcohol Tax Funds are requested *by the school year*. **Define the unit of service** for which data is provided. List the total unduplicated participants, total units of service delivered, and units of service delivered to Johnson County residents, for program for which ATF support is requested. **If the ATF supported program receives funds from other sources, the service statistics should reflect all program participants, not just participants directly supported by ATF.** 

Some fields have character limits, character limits include spaces.

**PROGRAM BUDGET:** The ATF Program Budget must reflect the program(s) or service(s) for which ATF funding is requested by the calendar year.

**DISTRICT'S SCHOOL-BOARD APPROVED POLICIES AND COMMITTEE ROSTERS:** Attest that schoolboard approved policies regarding alcohol, tobacco, and other drug-free environment are unchanged from 2020 or attach one copy of the same; submit a current roster of Safe & Drug-Free Schools and Community Advisory Committee, or indicate the district does not have such committees.

Christina Ashie Guidry, Director of Resource Allocation

Address completed application to: United Community Services of Johnson County, Inc.

9001 W 110<sup>th</sup> St., Ste 100, Overland Park, KS 66210

Questions may be directed to christinag@ucsjoco.org.

### 2023 ALCOHOL TAX FUND: SCHOOL DISTRICT COVER PAGE

Public School District:						
Mailing Address:	Mailing Address:					
Contact Person and Title:						
Phone Number:		Email:				
Superintendent:						
District Enrollment for 2022:						
District Policies and Committee Roste  Submitted with this application are environment for students and empl  Since the District's last application are regarding alcohol, tobacco and Submitted with this application is the Committee (or check below)  District does not have a Safe of	e school board approved oyees (or check below) cation for ATF, there ha d other drug-free environ the current roster of Safe	) ave been no cha onment for stud e & Drug-Free S	anges in school board app ents and employees. Schools and Communitie	proved policies		
Funding Request for calendar year						
<b>2023</b> Amount:	Program	n Name:				
Funds requested are for a (check one):	Existing program P	Proposed progra	nm (estimated start date:)	•		
Alcohol Tax Fund History:	Program:					
2021						
2022 Sign below, acknowledging:  the information contained in the program offers equal accethe applicant is in compliance municipalities that provide results.	ss to all clients and prosecute with any applicable no	spective clients andiscrimination	who could benefit from	1 0		
Print name of Superintendent		_				
Signature of Superintendent			Date			
Print name and office held (for Grant Contac	rt)					
Signature of Grant Contact		Date				

\*ATF PARTICIPATING JURISDICTIONS: Johnson County and cities of De Soto, Gardner, Leawood, Lenexa, Merriam, Mission, Olathe, Overland Park, Prairie Village, Shawnee (Contact UCS for information about applicable nondiscrimination ordinances and/or policies.)

# 2023 ALCOHOL TAX FUND SCHOOL DISTRICT APPLICATION NARRATIVE

# A. Program Basis, Description, and Implementation (30 points)

1. Provide a brief summary of substance abuse programs/services for SY 2023. (1050 characters)	
2. Briefly explain how the programs address risk and protective factors for students (see the CTC su and how these programs/services align with KSA §79-41a04 (as amended). (See RFP) (1050 charact	
3. Who is providing these services and what strategies are in place to ensure student population is reached? (1050 characters)	
<ol> <li>If requesting funding for staff, identify staffing positions and required qualifications, licensing, and certification for the staff. (1050 characters)</li> </ol>	k

5		Evidence-based and Promising Practice: What Practice(s) do you use? For each Practice, explain: a) how and why you selected it, b) who created it, e.g., CSAP, SAMHSA, OJJDP, or CDC, c) how you ensure that model is effective for your clients, d) how you ensure fidelity to the program model. (2100 characters)
6	5.	Trauma-Informed Care happens on a continuum; examine the Missouri Model and identify where your organization falls on that continuum. (700 characters)
miss	ior	d for Services and Return on Investment (ROI) (25 points) Other factors in this score include applicant's a, financial position, and legal issues.  What need is addressed (including supporting data, including results of the most recent CTC survey). (1750 characters)

2.	How this program fits within the district and course curricula. (700 characters)
3.	How your district coordinates with other organizations in the area. (1050 characters)
	Why is it a good investment for the contributing jurisdictions, including ROI, where possible. (1750 racters)

<b>C. Program Outcomes (20 points)</b> : Other factors in this score include applicant's service statistics.
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1. For each program or service that ATF support is requested, identify measurable outcomes for 2023 and data that will be collected to measure achievement of outcomes, including AlcoholEdu outcomes. (3000 characters) (Outcomes are benefits or changes that *result* from the program and describe the impact, change, or value to clients as a result of participation; e.g., data reflecting abstinence from substances, reduction in criminal activity, and access to/retention in services.)

2. Provide a history of outcome achievement within this program, including data from ATF semi-annual reports, where available, and other relevant examples. (3000 characters)

3. h	If ave	f applicable, address "additio e the comments been addres	nal review comments' sed and/or are addres	' from your Oct. ' sed in the 2023 A	2021 Preliminary Notifi ATF application? (1800	cation; how characters)
	Fun 1.	nding Sources and Uses (15 p How ATF funding is critical t				
	2.	If asking for an increase from	n a current ATF grant,	explain why. (10	950 characters)	
	3.	Will you carry over unused expended and how you plar				nds we not

4.	If ATF dollars will be used to pay for contractors or consultants, identify that contract amount, how the individual(s) will be selected, and what qualifications (license, credentialing, etc.) will be required. (1050 characters)
5.	If there is a variance of 25% or more in any expense line item on the program or agency budget from one year to the next, provide an explanation of the variance. (700 characters)
6.	For 2021, 2022, and proposed 2023 program budget, justify surplusage or deficits of 10% or greater. If the program has had surplusage, why is ATF needed? If a deficit, how is the program being sustained? (1050 characters)

	rsity, Equity, and Inclusion (10 points)  Describe how your services and approach to serving clients reduce barriers to client participation, such as finances, transportation, hours of operation, childcare and addresses cultural diversity? (1800 characters)
2.	Provide the racial or ethnic demographics of program participants in percentages. (1200 characters)
	List trainings school staff have received to support cultural competency (i.e. trauma-informed training or racial equity training). (1200 characters)

#### F. Qualifications, Licensing and Accreditation

1. Provide the **job title(s)** of district employees who will provide ATF supported programs/services. **Provide** a **statement attesting that all employees who will provide such services/programs are qualified,** or if not qualified, what steps will be taken to ensure compliance. **(1200 characters)** 

2. If services do not require agency or employees to be licensed or accredited, describe qualifications required (e.g. educational degree, experience, training, certification) and provide a statement confirming that all employees are so qualified. If not qualified, explain what steps will be taken to ensure staff are qualified – for example, training could be included in the grant request. (1200 characters)

#### SERVICE STATISTICS BY JURISDICTION

# Number of participants in ATF-supported program(s)\*

CITY	# of Participants	# of Participants	# Participants	# of
	Served 2021	Served January	Projected for 2022	Participants
		-June 30, 2022	,	Projected 2023
De Soto				
Gardner				
Leawood				
Lenexa				
Merriam				
Mission				
Olathe				
Overland Park				
Prairie Village				
Shawnee				
Other, within				
County				
Johnson County				
total				
Outside County				
total				
TOTAL				

<sup>\*</sup>If the ATF supported program receives funds from other sources, service statistics include program participants supported by all funding sources, not just ATF, and program budget should all funding.

# **UNITS OF SERVICE FOR ATF-SUPPORTED PROGRAM(S)**

#### **Define one unit of service:**

Service Statistics**	Units of Service Provided	Units of Service Provided	Units of Service
	2021	Jan. 1 – June 30, 2022	Anticipated to be Provided 2023
Jo. Co. Residents	Adults:	Adults:	Adults:
	Youth:	Youth:	Youth:
All other Geo. Areas	Adults:	Adults:	Adults:
	Youth:	Youth:	Youth:
Total Units of Svc.			

<sup>\*\*</sup>If significant differences (greater than 10% change) in units of service between 2021, 2022, and anticipated in 2023, explain below: (1050 characters)

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