

KS-505 Timeline for 2023 HUD Notice of Funding Opportunity (NOFO) Process

Approved by CoC Board on 7/12/23

ACTIVITY	RESPONSIBLE	JUL	AUG	SEP
HUD released NOFO (Notice of Funding Opportunity) through grants.gov and other communication newsletters	HUD	07/05/23		
CoC Board approves of competition timeline	CoC Board	07/12/23		
HUD releases all 2023 NOFO application in eSNAPS, related supportive documents on HUD website	HUD	TBD		
UCS posts notice & timeline, Letter of Intent due date on website. Send email notice to the current project agency contacts, full CoC membership, and CoC Board	UCS Staff	07/13/23		
UCS sends public notice to the current project agency contacts, full CoC membership, and CoC Board, e-newsletter & social media - REQUEST APRS for renewals	UCS Staff	07/13/23		
UCS posts Rank & Review scoring tool on website	UCS Staff	07/19/23		
Conduct an open CoC Applicant Training and informational session for new and past CoC grantees to support a successful and responsive application in 2023. This training is not mandatory but recommended, especially for new applicants or agency staff.	UCS staff & Project Applicants	07/19/23		
Deadline to submit Letters of Intent (LOI) for all KS-505 project applicants (new, renewals, reallocation, bonus, consolidation) – for CoC planning purposes.	Project Applicants	07/21/23		
Email cover sheets and housing first checklist documents to be completed to project applicants as identified by their submission of an LOI.	UCS Staff	07/21/23		
Announces the application process and availability of funds again at the next CoC membership meeting	UCS Staff	07/26/23		
CoC Planning application sent to CoC Board for review, approval	CoC Board		08/22/23	
Project Applications due in eSNAPS. Project applicants email PDF downloaded from eSNAPS of project application, cover sheet, APR, Match Letter, and Housing First Checklist to UCS STAFF *Project Applications MUST be submitted 30 days prior to final deadline	Project Applicants		08/28/23	
Technical review of project applications by UCS Staff	UCS Staff		08/30/23	
UCS staff provides training session to Rank & Review Committee on HUD Priorities, scoring sheets, Project Applications and all related documentation from agencies sent to the Review and Ranking Panel to read, independently score	UCS staff, Rank & Review committee			09/01/23

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Certificates of Consistency sent to Overland Park, Shawnee, and Johnson County governments for approval & signatures	UCS Staff			09/05/23
Rank & Review Committee meets for consensus meeting to score each project application and formally rank all submissions. Recommendations and Rankings submitted to UCS STAFF	UCS staff, Rank & Review committee			9/7/23 or 9/8/23
All agencies notified of Rank and Review Outcomes. Agencies notified in writing via form letter if project application is not recommended for funding- *The CoC MUST notify project applicants within 15 days prior to the HUD application deadline if their project application has been rejected. Agencies that have rejected projects may appeal the decision via the process stated in the 2023 NOFO	UCS Staff Notification to Agencies (if necessary)			09/12/23
Deadline for agencies to revise their project applications as needed	Project Applicants			09/22/23
UCS staff posts Collaborative Application via website and notifies membership of posting to website. (Per NOFO this posting to website should happen a minimum of 2 days prior to final NOFO deadline).	UCS Staff			09/25/23
UCS staff submits the Collaborative Application, Priority Listing and all of the Project Applications to HUD prior to HUD's official due date	UCS Staff			09/27/23
Final Deadline to submit Collaborative Application, per HUD NOFO	UCS Staff			09/28/23