

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC’s project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2024 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2024 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It

- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2024 CoC Program Competition on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, “You Must Upload an Attachment to the 4B. Attachments Screen.” Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD’s funding determination.
- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: KS-505 - Overland Park, Shawnee/Johnson County CoC

1A-2. Collaborative Applicant Name: United Community Services of Johnson County, Incorporated

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Kansas Statewide Homeless Coalition

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2023 to April 30, 2024:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	No	No
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	Yes	No	No
4.	Disability Service Organizations	Yes	No	No
5.	EMS/Crisis Response Team(s)	Yes	No	No
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	No	No
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
9.	Law Enforcement	Yes	No	No
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	No	No
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	Yes	Yes	Yes
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes
16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	No	No

17.	Organizations led by and serving LGBTQ+ persons	Yes	No	No
18.	Organizations led by and serving people with disabilities	Yes	No	No
19.	Other homeless subpopulation advocates	Nonexistent	No	No
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	No	No
25.	Agencies Serving Survivors of Human Trafficking	Yes	No	No
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	No	No
29.	State Domestic Violence Coalition	Yes	No	No
30.	State Sexual Assault Coalition	Yes	No	No
31.	Youth Advocates	Yes	Yes	No
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.				
35.				

By selecting "other" you must identify what "other" is.

1B-1a.	Experience Promoting Racial Equity.	
	NOFO Section III.B.3.c.	

Describe in the field below your CoC's experience in effectively addressing the needs of underserved communities, particularly Black and Brown communities, who are substantially overrepresented in the homeless population.

(limit 2,500 characters)

The KS-505 CoC’s geographic area, Johnson County, Kansas, is relatively less diverse than the rest of the Kansas City metro area stemming from historic redlining practices and high rent prices compared to the surrounding cities and counties. In recognition of this history, the persistent systemic racism in many systems today, and the over-representation of African American, Hispanic, and Multiracial persons in our homelessness system, the CoC’s Diversity, Equity and Inclusion Committee works year-round to analyze system data, develop policy recommendations, and host trainings for the CoC membership. The CoC actively recruits nonprofits and service agencies led by people of color and people with lived experience to be involved in the CoC. In an effort to address the needs of underserved communities, particularly Black and Brown communities, the CoC Lead Agency and 3 CoC Board members participated in a 2022 HUD 12-part workshop series on Targeted Universalism that included multiple sessions on measuring and impacting equity in the Coordinated Entry System. The CE Committee implemented a client feedback survey that tracks feedback on client perceptions when participating in the assessment process and housing case management. This survey is anonymous and asks for race, age, and disability status to be able to analyze how different populations, on average, perceive the fairness and usefulness of the system.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	

Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC’s website) to solicit new members to join the CoC;
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
3.	invited organizations serving culturally specific communities experiencing homelessness in your CoC’s geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

1.The CoC has a standing informal open invitation for new members, however, each year a formal invitation is extended through the CoC Lead’s email newsletter distribution list of over 1,200 contacts in government, faith communities, business and community leaders, landlords, and nonprofits, and through posts on the CoC Lead’s social media and website. The CoC also posts an annual invitation on a county resource database called My Resource Connection. Monthly CoC open meeting agendas are distributed via email to over 75 organizations. Members are encouraged to forward the invitation to their networks. Meetings are held on the same date and time, each month. Since 2020, meetings have been held virtually as the CoC saw attendance increase by 60%. The CoC Lead Agency conducts an annual feedback survey and in 2024, the majority of members requested to keep membership meetings virtual with one to two meetings per year in person for interactive trainings.

2.The CoC ensures effective communication and access for individuals with disabilities by providing documents formatted for screen readers in advance of the meetings, live closed caption capabilities during virtual meetings, and sends out all information shared after each meeting to the full CoC distribution list. CoC committee meetings are held in hybrid format so that any member who is unable to join in person is still able to participate virtually. CoC committee meetings also keep written notes that are sent to members.

3.The CoC continues to build partnerships with new and existing programs that provide culturally specific support services. Based on the demographics of Johnson County, the service providers the CoC is specifically outreaching include those designed for people with disabilities, the deaf community, Black cultural programs, immigrant services, Spanish bilingual and Latine cultural services, the LGBTQ community, and those with lived experience of homelessness.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	
	Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;	
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

(limit 2,500 characters)

- 1.KS-505 solicits input from organizations, advocates, and those with lived experience invested in preventing and ending homelessness. Each year, the CoC’s committees analyze what voices are missing and actively recruit new members and people with lived experience. CoC Board and Lead staff consider input from all participants when planning action. The CoC Lead also hosts regular events targeting local and state legislators to raise awareness of evidence-based practices such as Housing First.
- 2.KS-505 convenes the membership to provide information, receive feedback, and plan the continuous homelessness response. The CoC’s Lived Experience Advisory Board and Coordinated Entry Committee provide recommendations for strategies and ensure implementation. CoC Lead staff participate in many public speaking opportunities including civic clubs, city and county government, schools, nonprofit boards, law enforcement, and faith communities to increase community partnerships.
- 3.The CoC ensures effective communication and access for individuals with disabilities by providing documents formatted for screen readers in advance of the meetings, live closed caption capabilities during virtual meetings, and sends out all information shared after each meeting to the distribution list. Each CoC Meeting includes time for anyone who would like to share information or ask for a resource. Committee meetings are held in hybrid format so that any member who is unable to join in person is still able to participate virtually. Committee meetings also keep written notes that are sent to members.
- 4.CoC Lead uses information gathered from community meetings to inform CoC strategies, policies, and procedures. 2024 examples:
 - CoC Lead tracked feedback from community members and leaders after releasing the 2023 Homelessness Factsheets and used it to add additional data and descriptions to the 2024 Factsheets. Factsheets are published on the CoC Lead’s website and shared with our agency e-newsletter—the listserv includes city, county, and state government representatives, news media, and community members from throughout the CoC’s geographic area.
 - The DEI Committee analyzed system data and identified which other systems interact with the homelessness system. CoC Lead presents annual DEI data at a CoC membership meeting. The Committee has started meeting with contacts in the foster care system and corrections to address cross-system disparities and work on common equity goals.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

1.The CoC Lead posted and sent the public notice of the FY2024 CoC competition on 8/2/24, an open invitation to apply for funding that included the date and time of the Project Applicant training (8/19/24), the letter of intent deadline (8/28/24), and the full CoC competition timeline. The CoC Board approved the timeline on 8/1/24. The notice included guidance on types of funding available, HUD’s priorities, and links to the NOFO and HUD Competition page. This notice was posted on CoC Lead’s website, emailed to the full CoC membership, emailed to the CoC Lead’s e-news list of approximately 1,300 community members, and posted on CoC Lead’s social media. The notice specified that “the CoC accepts proposals from organizations whether they have previously received funding or not” to encourage new applicants.

2.The CoC Performance Committee made updates to the local Scoring Tool and the Project Applicant Cover Sheet in response to HUD’s FY2024 priorities. An open Project Applicant Training was held on 8/19/24 for new and renewal applicants to share the CoC application process, the Scoring Tool, Local Application, and Competition Timeline. The CoC required Letters of Intent to be submitted by 8/28/24. Applicants were required to submit Local Applications, APRs (for renewal projects), and eSnaps applications by 9/30/24. The CoC received 4 Letters of Intent for 6 projects. The CoC received no requests from new agencies this year and received one new proposal for an RRH project for households fleeing domestic violence.

3.The CoC Performance Committee reviewed the FY2024 HUD priorities and updated the Scoring Tool and Local Application. These were shared with the project applicants in a training on 8/19/24. The CoC Performance Committee reviewed all applications using the Scoring Tool, which scores each project’s application on program focus, commitment to equity, performance measures, bed utilization, fiscal responsibility, specific housing first program components, HMIS data quality, and community responsiveness and coordination. The CoC Performance Committee ranked projects by scores and moved one project up to ensure the RRH projects that can serve all populations were fully in Tier 1.

4.The CoC ensured effective communication and access for individuals with disabilities by providing a zoom option with live closed caption capabilities for the Project Applicant training and sent out the recording with the Scoring Tool and Local Application after the training.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC’s coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC’s geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	No
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	No
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.		

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

In the chart below select yes or no to indicate whether your CoC:

1.	Consulted with ESG Program recipients in planning and allocating ESG Program funds?	Yes
2.	Provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area?	Yes
3.	Ensured local homelessness information is communicated and addressed in the Consolidated Plan updates?	Yes
4.	Coordinated with ESG recipients in evaluating and reporting performance of ESG Program recipients and subrecipients?	Yes

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated?	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure family members are not separated?	Yes
3.	Worked with CoC and ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients?	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance?	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers?	No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

1.Youth Education Providers: Representatives from education providers, Job Corps, after school programs, and Head Start programs share information about their services at CoC membership meetings and refer families who are in need of assistance. Job Corps and Head Start Programs are CoC members and present to the full membership annually. The CoC Lead Agency has Memorandums of Understanding with two local Head Start programs: Growing Futures (Shawnee Mission School District) and Olathe Head Start (Olathe School District).

2.State Education Agency: The CoC Lead Agency maintains contact with the Kansas Department of Education McKinney-Vento staff to keep tabs on statewide homelessness trends amongst students and families. The Statewide McKinney-Vento Coordinator provides an annual presentation to the CoC membership focused on youth homelessness.

3.Local Education Agency: the CoC annually dedicates its September meeting to youth homelessness awareness and hosts district McKinney-Vento liaisons and the Kansas Department of Education McKinney-Vento coordinator to provide information and discussion opportunities to the CoC. The CoC Written Standards includes a policy that all CoC-funded projects have a staff designated as the education liaison who will ensure children are enrolled in school and connected to appropriate services in the community.

4.School Districts: KS-505 has formal partnerships with McKinney-Vento homeless liaisons from all local school districts who attend CoC meetings, work with the CoC to refer families who need assistance, and inform decisions about community-wide planning. There is a designated McKinney-Vento liaison seat on the CoC Board to provide guidance at the system level. The Olathe and Shawnee Mission school districts have agreements with state and local governments and service providers, to move homeless students and their families to stability and offer student supports to improve academic performance. As a result of these partnerships, bi-monthly one-stop-shops for at-risk students and their families are hosted to provide housing and service supports, to maintain or regain housing, and promote academic success. Families meet with social service agencies, Department of Children and Families, mental health centers, housing providers and the PHA, workforce agencies, and mainstream benefit representatives to prevent literal homelessness or for those who are in ES, TH or unsheltered, to quickly regain housing.

1C-4b.	Informing Individuals and Families Who Have Recently Begun Experiencing Homelessness about Eligibility for Educational Services.	
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NOFO Section V.B.1.d.

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who have recently begun experiencing homelessness of their eligibility for educational services.

(limit 2,500 characters)

The KS-505 Written Standards were implemented to guide administration of all housing-related funds. The Standards are mostly focused on funding recipients, but the CoC encourages all other agencies serving as part of the network to use the Standards as a guide to ensure that each agency is providing consistent information to those experiencing homelessness. The Standards state, “A staff person must be designated as the educational liaison that will ensure children are enrolled in school, connected to appropriate services in the community, including early childhood project such as Head Start, Part C of the Individuals with Disabilities Education Act, and the McKinney-Vento education services.” CoC member agencies must inform unhoused individuals of their rights to McKinney-Vento services. Coordinated Entry assessors will provide a list of rights and resources to unhoused families post-assessment. Rights and resource lists will include McKinney-Vento resource contacts at school districts in Johnson County. To ensure that all agencies are aware of McKinney-Vento rights, the school district McKinney-Vento liaisons and the state McKinney-Vento Coordinator provide a presentation at a CoC membership meeting annually.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	No
4.	Early Head Start	No	No
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	Yes	No
7.	Healthy Start	No	No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking–Collaboration with Federally Funded Programs and Victim Service Providers.	
	NOFO Section V.B.1.e.	

In the chart below select yes or no for the organizations your CoC collaborates with:

Organizations		
1.	State Domestic Violence Coalitions	Yes
2.	State Sexual Assault Coalitions	Yes
3.	Anti-trafficking Service Providers	Yes
Other Organizations that Help this Population (limit 500 characters)		
4.		

1C-5a.	Collaborating with Federally Funded Programs and Victim Service Providers to Address Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations that you selected yes to in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1.The CoC Board and CoC Lead Agency regularly meet with local and statewide organizations to gather feedback when updating CoC-wide policies, hosting CoC and ESG recipient trainings, and doing the annual evaluation of Coordinated Entry outcomes including an equity analysis of the populations served. The Kansas Coalition against Sexual and Domestic Violence (KSCDV) is our statewide partner for training and consultation on policies. KSCDV staff serves on the HMIS Oversight Committee to provide ongoing safety recommendations and in HMIS data collection and policy updates. At the local level, the CoC works closely with the local domestic violence services provider, Safehome, and the local sexual assault services provider, MOCSA. Safehome’s staff is regularly engaged to review, update, and provide feedback on the CoC’s policies and procedures to ensure compliance with Trauma Informed Care (TIC) practices, VAWA, and other regulations related to working with domestic violence survivors. Safehome staff serves on the CoC Board, Coordinated Entry Committee, DEI Committee, and Expanding Permanent Housing Options Committee.

2.The local domestic violence services provider, Safehome, provides training at least annually for CoC and ESG project staff and other CoC members on trauma-informed practices and safety planning when working with survivors of domestic violence. Safehome staff are available throughout the year to respond to any CoC agency’s questions regarding best practices and safety planning. Safehome provide input and training to address safety planning and TIC practices for survivors of domestic violence entering the Coordinated Entry (CE) system. This guidance is critical as DV survivors who enter the CE system may enter through a non-DV provider. During the initial triage and screening phase of CE, screeners are required to offer to connect households experiencing domestic violence to Safehome prior to attempting diversion. All DV survivors are entered into CE with a numeric ID to maintain their confidentiality. The only additional information entered is non-PII and relates to priority and effective referrals. The CoC Lead Agency also shares training registration information with the full CoC membership for trainings hosted by KCSDC and MOCSA on best practices when working with survivors of sexual assault and partner violence.

1C-5b.	Implemented Safety Planning, Confidentiality Protocols in Your CoC’s Coordinated Entry to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC’s coordinated entry addresses the needs of DV survivors by including:	
	1. safety planning protocols; and	
	2. confidentiality protocols.	

(limit 2,500 characters)

The CoC Board and Lead Agency work closely with the local domestic violence agency, Safehome, to ensure that safety and confidentiality considerations of households fleeing domestic violence are taken into account with every CoC-level decision. Safehome has a dedicated seat on the CoC Board and serves on the following CoC Committees: Expanding Permanent Housing Options, Coordinated Entry, Point in Time Count, and Diversity, Equity and Inclusion. For decisions related to HMIS data, the CoC works with the statewide agency, Kansas Coalition Against Sexual and Domestic Violence (KCSDV). KCSDV serves on the HMIS Oversight Committee and provides trainings for agencies throughout Kansas. Regarding Coordinated Entry:

1. The CoC hosts annual training on safety planning when working with households fleeing domestic violence for all agencies that provide Coordinated Entry assessments, CoC-funded or ESG-funded housing programs, and the larger CoC membership. This training is provided by Safehome, the local victim services provider. The Coordinated Entry Committee schedules additional trainings as needed when new CE assessors are hired.

2. The Coordinated Entry Committee monitors and recommends updates to the Coordinated Entry Policies and Procedures to the CoC Board. The current By Name List is housed in a spreadsheet on a secure server but the CoC Board made the goal of moving the By Name List into HMIS by the end of the year. To ensure that HMIS procedures align with the confidentiality needs of households fleeing domestic violence, KCSDV serves on the HMIS Oversight Committee and the CoC Lead Agency is also collecting feedback from Safehome. Households fleeing domestic violence are added to the same By Name List as all other households in KS-505 to maximize access to all housing programs.

1C-5c.	Coordinated Annual Training on Best Practices to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

In the chart below, indicate how your CoC facilitates training for project staff and coordinated entry staff that addresses best practices on safety planning and confidentiality protocols:

		Project Staff	Coordinated Entry Staff
1.	Training Occurs at least annually?	Yes	Yes
2.	Incorporates Trauma Informed best practices?	Yes	Yes
3.	Incorporates Survivor-Centered best practices?	Yes	Yes
4.	Identifies and assesses survivors' individual safety needs?	Yes	Yes
5.	Enhances and supports collaboration with DV organizations?	Yes	Yes
6.	Ensures survivors' rights, voices, and perspectives are incorporated?	Yes	Yes
	Other? (limit 500 characters)		
7.			

1C-5d.	Implemented VAWA-Required Written Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

	Describe in the field below:
1.	whether your CoC's written policies and procedures include an emergency transfer plan;
2.	how your CoC informs all households seeking or receiving CoC Program assistance about their rights to an emergency transfer;
3.	what your CoC requires households to do to request emergency transfers; and
4.	what your CoC does in response to households requesting emergency transfers.

(limit 2,500 characters)

1.KS-505 began using the standard HUD Emergency Transfer Plan documents in 2019. The CoC Lead, rapid rehousing and permanent supportive housing projects met together to develop a draft emergency transfer plan for CoC Board approval and the CoC Board amended the KS-505 Written Standards to adopt the emergency transfer plan policy on 9/13/23.

2.The CoC conducted CoC-funded project evaluations in May 2024 and included questions about how the agencies implement Emergency Transfer (ET) procedures as outlined in the KS-505 Written Standards. All agencies were familiar with how to respond to an ET request and the CoC procedures, but not all agencies had a method of communicating the process to all clients during intake. Some included the HUD forms in their intake packets, others took the approach of training staff on how to recognize the need for an ET as needed. The CoC Board was informed of the need for added procedure language on informing housing clients when the next Written Standards update occurs.

3.Written Standards: To request an emergency transfer, the tenant shall notify the landlord and the agency and submit the VAWA ET Form to the Agency. The landlord and agency will provide reasonable accommodations to this policy for individuals with disabilities. The VAWA ET Form will be accepted in written or electronic form. The tenant's written request for an ET should include either: (1) A statement expressing that the tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant were to remain in the same unit; OR (2) A statement that the tenant was a sexual assault victim and that the sexual assault occurred on the premises during the 90-calendar-day period preceding the tenant's request for an ET.

4.Written Standards: CoC funded agencies and their landlords will act as quickly as possible to move a tenant who is a victim of domestic violence, dating violence, sexual assault, or stalking to another unit, subject to availability and safety of a unit. If a tenant reasonably believes a proposed transfer would not be safe, the tenant may request a transfer to a different unit. In addition, if agency has no safe and available units, agency will assist the tenant in identifying other housing providers who may have safe and available units. Agencies must document ET request and the outcome of the request. Records must be retained for at least 3 years. Outcomes of ET Requests must be reported to HUD annually.

1C-5e.	Facilitating Safe Access to Housing and Services for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC ensures households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within your CoC's geographic area.

(limit 2,500 characters)

The CoC’s Coordinated Entry (CE) System procedures maximize client choice for housing and services while ensuring safety and confidentiality by utilizing unique identifiers and providing safe options for individuals and families whose homelessness is a result of fleeing domestic violence. Households fleeing domestic violence can be added to the By-Name List by any CE assessor and pulled from the By-Name List by any housing provider. Households fleeing domestic violence are entered and referred off the By-Name List using a numeric code in the name field and additional, non-identifiable, information needed for prioritization and referral. The CoC’s victim services provider, Safehome, is an active participant on the CoC Board and the CE Committee to ensure any CoC and CE policies and procedures take the safety and confidentiality needs of households fleeing domestic violence into account. The CE Committee implemented a client feedback survey so that all CE clients including those fleeing domestic violence have a direct feedback mechanism; this feedback will be analyzed annually and used to make improvements in the CE system over time.

1C-5f.	Identifying and Removing Barriers for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
NOFO Section V.B.1.e.		
Describe in the field below how your CoC ensures survivors receive safe housing and services by:		
1.	identifying barriers specific to survivors; and	
2.	working to remove those barriers.	

(limit 2,500 characters)

1.The CE Committee does an annual evaluation of the CE outcomes using data from the By Name List. This data is used to compare how well households with different risk factors are getting housed through the CE System, including households fleeing domestic violence. The CoC has worked to reduce barriers to survivors accessing all services related to homelessness by:

- a.Training all CE assessors on best practices to maintain safety and confidentiality when working with households fleeing violence
- b.Having a By Name List that includes households fleeing violence with the rest of those experiencing homelessness so that they can be pulled for housing by any program, not just the Rapid Rehousing program dedicated to households fleeing violence
- c.Requesting and maintaining DV Bonus funds in a previous CoC grant competition to ensure households fleeing violence have dedicated housing services.
- d.Analyzing data gathered during the annual PIT Count to determine the year-over-year changes in need. Information collected during the PIT includes history of abuse, prevalence of domestic violence, and characteristics of households with current DV or a history of DV.

2.In the annual evaluation of CE outcomes, the CE Committee received feedback that the current CE assessment tool does not seem to adequately account for the safety risks and lethality of some of the households fleeing violence. Therefore, when testing out a new CE assessment tool these past few months, the CE Committee made sure to test the tool with some households fleeing to get feedback from the local victim services provider. Based on the feedback that the new tool adequately captured the vulnerabilities of DV households and other highly vulnerable households, the CE Committee will propose the new CE assessment tool to the CoC Board for implementation in the next 3 months.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+--Anti-Discrimination Policy and Equal Access Trainings.	
	NOFO Section V.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy--Updating Policies--Assisting Providers--Evaluating Compliance--Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:

	1. how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
	2. how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;

3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. The KS-505 CoC presented a draft of the CoC-wide anti-discrimination policy at a full CoC membership meeting, sent it to the full CoC email list, and held an open comment period prior to the CoC Board approving the policy and amending the KS-505 Written Standards in 2023. The CoC has been unsuccessful identifying any social service organizations within the geographic area that are designed specifically for LGBTQ clients or customers, however the CoC membership includes many individual members who are LGBTQ advocates and the CoC's Lived Experience Advisory Board includes 3 members who are LGBTQ advocates.
2. Each year at a CoC membership meeting, the CoC Lead Agency reviews the CoC anti-discrimination policy and provides training on HUD's Equal Access and Gender Identity Rules. Following the training, the CoC Lead sends a resources list to the full CoC membership with links to additional Equal Access trainings on the HUD Exchange and the National Alliance to End Homelessness' website, HUD's Equal Access Expectations Training Scenarios and the Equal Access Equal Access Agency Assessment Tool so that agencies assess and update their agency anti-discrimination policies.
3. During the annual CoC-funded project evaluation, the CoC Performance Committee reads the project's policies, procedures, intake paperwork, and anything else completed with the clients. This includes reading the agency's anti-discrimination policy and grievance procedures. During the CoC grant competition, applicants complete a local application that includes the question "What are your organizational policies, procedures, and practices that ensure privacy, respect, safety, and access regardless of gender identity or sexual orientation?". The CoC's anti-discrimination policy also includes instructions on how someone can make a discrimination complaint to an agency, to the CoC Lead Agency, and to HUD's Fair Housing department.
4. The KS-505 Governance Charter and Written Standards both contain instructions on how to file a grievance. Grievances are automatically sent to the CoC Lead Agency, the CoC Board's two Co-Chairs and the CoC Board Secretary. The grievance will be reviewed, addressed with the complainant and the involved agency, and sent up further channels as needed based on the nature of the complaint.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area--New Admissions--General/Limited Preference--Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with--if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing or Housing Choice Voucher Program During FY 2023 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Johnson County Housing Authority	1%	Yes-HCV	No
Olathe Housing Authority	8%	Yes-HCV	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

	Describe in the field below:
1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

1.KS-505 has worked with both housing authorities in Johnson County to adopt a limited homeless preference for homeless individuals and families through the Housing Choice Voucher (HCV) program since 2015. In 2015, the Johnson County Housing Authority (JCHA) expanded local permanent housing options for homeless households by establishing a limited preference for 30 homeless households and establishing MOUs with Catholic Charities of NE Kansas, Johnson County Mental Health, and Safehome. The agencies refer eligible, highly vulnerable homeless households in need of deeper/longer housing supports, but for which no Coordinated Entry permanent supportive housing resources are available, to the JCHA for an HCV. The family is placed at the top of the wait list due to the limited preference and is screened for HCV eligibility right away. Connecting these households to HCVs improves the likelihood of successfully maintaining their housing without ongoing support after RRH. These households are transferred to regular HCVs after 9-12 months, re-opening availability for referrals of currently homeless households determined to be highly vulnerable from the By-Name List.

In 2019, the City of Olathe Housing Authority set aside five HCVs for homeless individuals and families and partnered with Catholic Charities of NE Kansas to provide case management. Olathe Housing Authority also partnered with Salvation Army in 2022 to establish 5 homeless vouchers. To date 4 of 5 vouchers dedicated to Salvation Army and 2 of 5 dedicated to CCNEK are being utilized, with 2 additional CCNEK vouchers planning to be leased up by October 1, 2024.

In 2021, KS-505 worked closely with the Johnson County Housing Authority and 7 partner agencies to accept 62 Emergency Housing Vouchers (EHV). The 7 agencies, the CoC Lead Agency, and the Johnson County Housing Authority signed a Memorandum of Understanding outlining the process of utilizing the EHVs. Agencies pull households from the By Name List and assist them in the EHV application process and housing search. In 2023, 58 EHV households were served (40 were homeless at admission) and 45 EHV households were issued with a 37% success rate at leasing up. The EHV program ended on 9/30/2023. No new referrals were accepted after this date.
2. N/A.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	No
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	No
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	No
5.	Mainstream Vouchers	No
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Preventing People Transitioning from Public Systems from Experiencing Homelessness.	
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NOFO Section V.B.1.h.

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the public systems listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.
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1.	Prisons/Jails?	Yes
2.	Health Care Facilities?	Yes
3.	Residential Care Facilities?	Yes
4.	Foster Care?	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
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NOFO Section V.B.1.i.

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition.	6
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition that have adopted the Housing First approach.	6
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2024 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
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NOFO Section V.B.1.i.

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.
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Describe in the field below:

1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation;
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach; and
4.	what your CoC has done to improve fidelity to Housing First.

(limit 2,500 characters)

1. CoC grant applicants are required to submit a Local Application in addition to their eSnaps applications, APRs, and attachments for the CoC Performance Committee to evaluate, score, and rank. The Local Application includes a Housing First Checklist.

2. The Housing First Checklist asks agencies if they screen out potential program participants because they (1) have too little income, (2) have current or a history of substance use, (3) have a criminal record, (4) have a history of domestic violence or lack of protection order. The Checklist also asks if agencies terminate client households for (1) a failure to participate in services, (2) a lack of progress on their service plan, (3) a loss of or lack of improvement in income, and (4) experiencing domestic violence. A CoC grant applicant will lose points in this section of the Scoring Tool if they say yes to any of these questions.

3. The CoC Performance Committee conducts an annual evaluation of CoC-funded projects using two tools: a CoC Project Evaluation tool that evaluates the project’s compliance with HUD regulations and the CoC Written Standards, and a Housing First Evaluation tool. The most recent annual evaluation of all CoC-funded projects was conducted in May 2024. These site visits include interviewing the project staff, reviewing project policies and procedures, and reviewing client files. The CoC Lead offers feedback and assistance as needed to maintain compliance. The twice monthly By Name List meetings include the CoC Lead, CoC and other housing providers, street outreach and shelter programs to ensure that providers are enrolling participants regardless of barriers. At the BNL meetings, the housing providers provide updates on housing progress and discuss barriers to brainstorm with other providers as needed.

4. To strengthen Housing First fidelity in local projects, the CoC Lead regularly shares Housing First training webinars from HUD, NAEH, and other national trainers with the full CoC membership. This year, the CoC membership participated in a Housing First training from Dr. Sam Tsemberis. The CoC Lead partnered with the rest of the CoC Leads in Kansas to develop a Housing First Evaluation tool to use as part of our annual CoC-funded project evaluation and used it in this year’s project evaluations. The CoC Lead also sends a Coordinated Entry feedback survey to every household who is added to the BNL to gain feedback on projects to use in continuous quality improvement efforts.

1D-3.	Street Outreach—Data—Reaching People Least Likely to Request Assistance.	
	NOFO Section V.B.1.j.	

Describe in the field below how your CoC tailored its street outreach to people experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

The CoC uses a variety of methods to identify and engage people who are living unsheltered. Street outreach (SOS) teams monitor known sites where people frequent and engage with them, offering basic needs items, talking through shelter and housing services, offering resources and rides. At each contact, the worker collects information for continuous follow up. SOS also maintains a housing resource phoneline through which people in the community can request assistance, or alert staff to people in need of outreach. Social service providers who serve as points of contact for unsheltered households communicate to connect those who may not yet be engaged. SOS also gathers leads from a county-wide network of first responders who have embedded Mental Health Co-Responders. These Co-Responders are often on-scene when unhoused persons encounter emergency services and refer to SOS. The team monitors data from law enforcement, corrections, hospitals, and first responders to assist in identifying new outreach targets. Street outreach covers the full geographic area of the CoC. SOS maintains weekly “office hours” at two centrally located libraries that serve as warming/cooling centers for unhoused people. This allows SOS to maintain a consistent presence in the area and build rapport with the people there. SOS also follows up on leads from local businesses and citizens, as well as the various municipal governments across the county.

The SOS team individualizes their engagement approaches based on what is known about the person to connect with those less likely to ask for assistance. For some, repeated contacts over time build familiarity and trust. Others may only engage with SOS if a trusted person “vouches” for the worker. Many prefer to avoid law enforcement and are very protective of the location of their camp. SOS efforts are tailored to show respect for their privacy and sense of safety and autonomy. Police are only involved when necessary for safety or if the person has a positive relationship with officers. Former SOS clients who are now housed often maintain contact with the unhoused community and encourage their peers to engage with SOS. They also help SOS disseminate information about resources and options for coping with severe weather, especially to those who usually decline assistance. SOS has found that those offered hotel stays during life-threatening weather are likely to stay engaged after the storm passes.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate your CoC's strategies to prevent the criminalization of homelessness in your CoC's geographic area:

	Your CoC's Strategies	Engaged/Educated Legislators and Policymakers	Implemented Laws/Policies/Practices that Prevent Criminalization of Homelessness
1.	Increase utilization of co-responder responses or social services-led responses over law enforcement responses to people experiencing homelessness?	Yes	Yes

2.	Minimize use of law enforcement to enforce bans on public sleeping, public camping, or carrying out basic life functions in public places?	Yes	Yes
3.	Avoid imposing criminal sanctions, including fines, fees, and incarceration for public sleeping, public camping, and carrying out basic life functions in public places?	Yes	Yes
4.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.I.	

		HIC Longitudinal HMIS Data	2023	2024
	Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	Longitudinal HMIS Data	112	100

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:

- works with projects to collaborate with healthcare organizations, including those that provide substance use disorder treatment and mental health treatment, to assist program participants with receiving healthcare services, including Medicaid; and
- promotes SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1.The CoC Lead Agency works with funded projects to encourage and assist program participants enroll in health coverage during the initial case management assessment and during open enrollment periods each year. The projects work closely with Health Partnership Clinic, the local Federally Qualified Health Center. The CoC provides guidance and assistance on the effective utilization of Medicaid and other benefits with a range of resources from the local United Way, County Human Services funds, non-profits, partnerships with faith communities, education and workforce development to assure that participants’ ongoing basic needs are regularly met while enrolling them in other programs. CoC grantees provide transportation to mainstream benefits appointments. The CoC also hosts an annual CoC membership meeting with presenters from mainstream benefits including SNAP, Medicaid, Medicare, state childcare assistance, and a presentation from Health Partnership Clinic offering healthcare services for the uninsured.

2.The CoC identified the need to get more case managers in the CoC system certified in the SSI/SSDI Outreach, Access and Recovery (SOAR) process when analyzing Coordinated Entry outcomes in 2023. The CoC Lead Agency has been working closely with the CoC-funded housing projects, the shelters, and the state agency that oversees SOAR, Kansas Department of Aging and Disability Services. Currently two of the four CoC-funded agencies have one or more SOAR-certified Case Managers.

ID-7.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent the Spread of Infectious Diseases.	
	NOFO Section V.B.1.n.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to develop CoC-wide policies and procedures that:	
1.	respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

1. In response to the COVID-19 pandemic, The CoC Lead and agencies providing services for unhoused populations in KS-505's catchment area met with representatives from the Kansas Department of Health and Environment to create COVID-safe protocols. CoC agencies also met to plan safe services for unhoused populations. Different agencies had differing capabilities for responding to COVID based on space limits, timing, and available funding. Measures taken by all agencies providing services to unhoused populations included: temperature checks, mask-mandates, limited come-and-go options, client screening questions, enhanced cleaning protocols, and social distancing as recommended per CDC guidelines. The CoC also collaborated to ensure households living in cars had safe places to park and always had access to restrooms. The cold weather shelter extended operations by 4 weeks and extended the service day from 12 hours to 24 hours. As vaccines became available, clients were offered the opportunity to have the vaccine at the emergency shelter sites. The domestic violence shelter created a COVID-19 safety plan for clients in quarantine with abusive partners, which included reducing the number of beds available to ensure proper physical distancing protocols as mandated and partnered with hotels to ensure that domestic violence individuals still had a sheltering option.

2. Agencies providing social services within and around KS-505's geographic area are better prepared for future public health emergencies. The CoC and serving agencies developed long-lasting relationships with health serving agencies, hotels, and local and federal organizations. These relationships were leveraged to respond to COVID and can be leveraged to respond to another public health emergency. The ability to go through this experience as a community also strengthened the relationship between agencies, especially as new resources became available and the severity of needs of each client continued to grow. Funding from ESG, FVPSA CARES, FVPSA ARP, CDBG, and local resources helped agencies improve technology, create spaces friendlier for social distancing, improve safety plans for clients who cannot leave their homes, and provided options for those who may not have a place to shelter. As a result of the experience with COVID, agencies are now more accustomed to partnering and sharing best practices, and working together to reconnect with those who are experiencing homelessness.

ID-7a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.n.	
	Describe in the field below how your CoC:	
1.	effectively shared information related to public health measures and homelessness; and	
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1.As information was being spread about the COVID pandemic, the CoC Lead and CoC Board decided to cancel in-person meetings and then pivoted to virtual CoC meetings within a few months of the start of the pandemic. Although in-person meetings were paused, the CoC Lead organized calls with the leadership of local homeless providers to exchange information on what services were still open, what services had pivoted to a different format to lower exposure risk, and what services had closed. The CoC Lead sent regular emails to the full CoC membership to share the Centers for Disease Control and HUD’s recommendations on limiting the spread of COVID in a variety of different social service settings. The CoC and partner agencies developed relationships with the county’s Public Health Department, healthcare providers, hotels, and local and federal organizations; these relationships can be leveraged to respond to future public health emergencies. Funding from the American Rescue Plan and local resources helped agencies improve technology, create spaces friendlier for social distancing, improve safety plans for clients who cannot leave their homes, and provided options for those who may not have a place to shelter. As a result of the experience with COVID, agencies are now more accustomed to partnering and sharing best practices and working together to assist households experiencing homelessness. Agencies providing social services within and around KS-505’s geographic area are better prepared for future public health emergencies.

2.Agencies providing services for unhoused populations in KS-505’s catchment area met with local representatives from public health and other service providers to discuss COVID-safe protocols. CoC agencies also met to plan safe services for unhoused populations. Different agencies had differing capabilities for responding to COVID based on space limits, timing, and available funding. Measures taken by all agencies providing services to unhoused populations included: temperature checks, mask-mandates, limited come-and-go options, client screening questions, enhanced cleaning protocols, and social distancing as recommended per CDC guidelines. The CoC also collaborated to ensure households living in cars had safe places to park and had access to bathrooms at all times.

1D-8.	Coordinated Entry Standard Processes.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC’s coordinated entry system:	
1.	can serve everybody regardless of where they are located within your CoC’s geographic area;
2.	uses a standardized assessment process to achieve fair, equitable, and equal access to housing and services within your CoC;
3.	collects personal information in a trauma-informed way; and
4.	is updated at least annually using feedback received from participating projects and households that participated in coordinated entry.

(limit 2,500 characters)

1. The Coordinated Entry System (CES) covers 100% of the geographic area, Johnson County, KS. The CES ensures those experiencing homelessness can access it in many ways. Service providers, first responders, early childhood programs, school districts, and mental health providers are educated on how to connect those experiencing homelessness to a CES hub. There are 4 CES hubs, all near bus lines and ADA compliant, where CE Assessments are administered. For those unable to access a hub, there are 3 Street Outreach staff who can meet in public settings to triage and do Assessments. KS-505 also offers Assessments over the phone to increase accessibility for rural areas. KS-505 also trained assessors at the Cold Weather Shelter since they serve many individuals who are chronically homeless.
2. The CoC made a goal to transition the By Name List (BNL) into HMIS by the end of 2024 as part of joining Built for Zero efforts. In preparation, the CE Committee did an in-depth analysis of the current CE assessment and prioritization method. BNL data was used to compare housing outcomes for households of different races and different vulnerability factors such as age, disabilities, etc. The CE Committee also collected feedback on the tool and prioritization method from assessors and people with lived experience. The CE Committee researched other tools and decided to use a modified version of a tool developed by the Kansas Statewide Homeless Coalition. The new tool will be used with all populations and will prioritize households by score, with length of homelessness being the tie breaker between those with the same score. The assessors and housing programs meet twice per month to case conference households currently referred and new households pulled for referral.
3. All CE assessors participate in training that includes who qualifies for a CE assessment, triage and diversion methods, and how to conduct a CE assessment in a trauma-informed manner.
4. The CE Committee implemented a CE client feedback survey that gathers feedback (1) after the household participates in a CE assessment, and (2) when the household either gets housed or their assessment expires. This anonymous survey asks about how they were treated by case managers, if they received resource referrals, and if they were able to use those resources. The survey also asks for demographic information so that the aggregate data, along with the full BNL data, is used for annual CE equity analysis.

	<p>1D-8a. Coordinated Entry–Program Participant-Centered Approach.</p> <p>NOFO Section V.B.1.o.</p>	
	<p>Describe in the field below how your CoC's coordinated entry system:</p>	
	<p>1. reaches people who are least likely to apply for homeless assistance in the absence of special outreach;</p>	
	<p>2. prioritizes people most in need of assistance;</p>	
	<p>3. ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their needs and preferences; and</p>	
	<p>4. takes steps to reduce burdens on people seeking assistance.</p>	

(limit 2,500 characters)

- 1.The CE Committee does an annual assessment of how the system works and its accessibility to all populations, especially those least likely to access services. To increase access for those experiencing chronic homelessness and significant mental health needs, all Street Outreach workers and the Cold Weather Shelter Case Manager are trained CE assessors.
- 2.The CE Committee recently created a new CE assessment tool to be implemented in the next few months. This CE assessment assigns points to many different vulnerabilities including mental health, chronic medical conditions, physical disabilities, abuse history, the presence of children with the household, transition aged youth and older adults, and many other vulnerabilities. The CE assessors tested this tool with 13 recent households who had received an assessment with our current tool. In this test, the CE assessors found that the new tool more accurately ordered and prioritized households to place the most vulnerable households at the top of the list. The Lived Experience Advisory Board also reviewed and edited the tool. When two households have the same score and prioritizing characteristics, the household with the longer length of homelessness is prioritized.
- 3.Households at the top of the By-Name List are often referred to a housing provider within 60 days. The challenge in getting referred households into housing is the county’s declining numbers of affordable rental units, especially within the last year. The area has lost several large-capacity apartment complexes that had been accepting HCVs and CoC PH assistance – these properties are being purchased and converted into higher-end rental units and current tenants are getting notices of large rent increases. Johnson County was already a wealthy community with higher rental costs making a metro-wide FMR rate hard to find within the county.
- 4.The CE Committee designed the new CE assessment tool that only asks questions necessary for assessing vulnerability and prioritizing households. For those unable to access a CES hub, there are 3 trained street outreach workers who can travel throughout the area to complete CE assessments at a public location. In response to the pandemic, KS-505 also began offering CE assessments over the phone and has found that this change increased accessibility for households attempting to flee domestic violence and rural households.

1D-8b.	Coordinated Entry–Informing Program Participants about Their Rights and Remedies–Reporting Violations.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC through its coordinated entry:	
	1. affirmatively markets housing and services provided within the CoC’s geographic area and ensures it reaches all persons experiencing homelessness;	
	2. informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and	
	3. reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.	

(limit 2,500 characters)

1.The CoC’s geographic area is one county with a small collaborative group of service providers that work closely together. The CoC holds monthly meetings and offers training on Fair Housing laws and implementation methods at least annually. This year, the local HUD Field Office provided Fair Housing training for the CoC membership covering the regulations, what types of housing included, the protected classes, and reasonable accommodations. The CoC Lead provided training on HUD’s Equal Access Rule and shared additional training links and materials that agencies can use to train their staff throughout the year. Each year, another CoC membership meeting includes training on how to access CE, effective methods of triaging a person’s housing crisis and the different kinds of resources to connect them with depending on the person’s needs. The street outreach teams proactively look for people staying outdoors and can do triage, resource connection, and CE assessments at community locations. The KS-505 Written Standards include anti-discrimination policies and specific ways to report discrimination at the agency, CoC, and HUD Fair Housing levels.

2.When a household is enrolled in an RRH or PSH project, they receive printed materials on Fair Housing rights, how to make a Fair Housing complaint, and VAWA rights. The local shelters post information about Fair Housing rights in client common spaces within the shelter.

3.If the CoC Lead observes actions or conditions that impede fair housing, these will be reported to the local jurisdictions during the consolidated planning process. The CoC’s anti-discrimination policy includes the following options to report grievances related to fair housing and equal access: (1) Housing Provider Grievance: Each Housing Provider is required to have their own internal grievance reporting process that is readily available to anyone who may need to officially report a violation. Each Housing Provider is responsible for notifying the CoC Lead Agency of its grievance reporting process so that proper referrals can be made. (2) CoC Grievance Reporting: Anyone who would like to report discrimination within the CoC or by a Housing Provider can do so by emailing a public email address at the CoC Lead Agency. (3) HUD Discrimination Reporting: the policy gives a weblink to HUD’s instructions on how to report discrimination online, by phone, or by email.

1D-9.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.p.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	06/26/2024

1D-9a.	Using Data to Determine if Racial Disparities Exist in Your CoC’s Provision or Outcomes of CoC Program-Funded Homeless Assistance.	
	NOFO Section V.B.1.p.	

Describe in the field below:

1.	the data your CoC used to analyze whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance; and
2.	how your CoC analyzed the data to determine whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance.

(limit 2,500 characters)

1.KS-505 has a Diversity, Equity, and Inclusion (DEI) Committee that monitors disparities in the provision of and outcomes of homeless assistance. The DEI Committee meets quarterly to analyze HMIS and Coordinated Entry data, make and work on system-wide goals, and plan CoC trainings. The most recent DEI Committee meeting on data analysis was in January 2024. After the DEI Committee conducted the data analysis, the results were shared at the full CoC Membership meeting on 7/24/24.

The DEI Committee has set the following goals using the National Alliance to End Homelessness' Racial Equity Network Action Steps for CoCs: (a) convene focus groups of people experiencing homelessness to provide firsthand accounts on the root causes that led to their homelessness, (b) identify which other systems interact with the homelessness system. Start meeting with those community partners to address cross-system disparities, (c) create an annual anonymous survey to get feedback from staff and clients on the culture and climate of their services and system with regard to race, ethnicity, and equity.

2.During the CoC's 2024 racial and ethnic disparities data analysis, the CoC analyzed 2023 HMIS and coordinated entry data to county and national US Census data. At the CoC geographic area level, the CoC found that African Americans and people identifying as more than one race were over-represented in the homelessness system, even when accounting for poverty disparities. In 2023, the CoC began examining possible disparities in homelessness for the LGBTQ+ population as well as households with children headed by a single female. Data showed that LGBTQ+ households had a significantly higher rate of chronic homelessness and substance use and also received 10% more service referrals compared to non-LGBTQ+ households, likely attributed to the higher percentage of prioritization factors noted above.

Single female headed households represented 33% of all Coordinated Entry households and 31% of all service referrals. 79% were fleeing domestic violence compared to 39% overall, and average days from assessment to permanent housing was 133 days, compared to 178 days overall.

1D-9b.	Implemented Strategies to Prevent or Eliminate Racial Disparities.	
	NOFO Section V.B.1.p	

Select yes or no in the chart below to indicate the strategies your CoC is using to prevent or eliminate racial disparities.

1.	Are your CoC's board and decisionmaking bodies representative of the population served in the CoC?	Yes
2.	Did your CoC identify steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC?	Yes
3.	Is your CoC expanding outreach in your CoC's geographic areas with higher concentrations of underrepresented groups?	Yes
4.	Does your CoC have communication, such as flyers, websites, or other materials, inclusive of underrepresented groups?	No

5.	Is your CoC training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness?	Yes
6.	Is your CoC establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector?	Yes
7.	Does your CoC have staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness?	Yes
8.	Is your CoC educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity?	Yes
9.	Did your CoC review its coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness?	Yes
10.	Is your CoC collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system?	Yes
11.	Is your CoC conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness?	Yes
Other:(limit 500 characters)		
12.	In addition to race and ethnicity data analysis, KS-505 is tracking coordinated entry outcomes for additional populations at higher risk of housing loss including veterans, people with significant mental health or substance use needs, people with disabilities, LGBTQ households	Yes

1D-9c.	Plan for Ongoing Evaluation of System-level Processes, Policies, and Procedures for Racial Equity.	
	NOFO Section V.B.1.p.	

Describe in the field below your CoC’s plan for ongoing evaluation of system-level processes, policies, and procedures for racial equity.

(limit 2,500 characters)

The CoC analyzes disparities within the homelessness system annually using data from the Point in Time Count, the Coordinated Entry System, and the US Census. The Diversity, Equity, and Inclusion Committee uses this data to make CoC system goals. At the organizational level, agencies have taken steps to increase staff and board member diversity and to engage with those with lived experience of homelessness. The CoC formed the Lived Experience Advisory Board (LEAB) in 2019 to inform CoC planning and engage individuals who share ways the CoC system can provide more equitable services. The LEAB includes people with different backgrounds and expertise, including individuals with experience living unsheltered, in transitional housing, fleeing domestic violence, and two transition aged youth. Members of the LEAB are compensated with stipends for their time to remove barriers to their participation. Currently the group includes 9 members who serve in leadership in planning efforts throughout the homelessness system.

During the 2024 CoC Collaborative Application cycle, two members of the Lived Experience Advisory Board participated in the CoC Performance Committee. The Committee revised the FY2024 Project Applicant Local Application and Scoring Tool to give more points to applicants that have agency policies related to equity and inclusion including hiring practices, Board development practices, client feedback mechanisms and leadership opportunities, having voices of those with lived experience at all levels of the agency, and mechanisms to provide access and privacy regardless of client sexual orientation or gender identity.

The Diversity Equity and Inclusion (DEI) Committee convenes at least quarterly to provide recommendations to ensure that continuous diversity, equity and inclusion training is provided on an annual basis to all the CoC agencies. The most recent data analysis of racial and ethnic disparities was conducted in June 2024. The most recent training on implicit bias was provided to the full CoC membership on November 15, 2023. The DEI Committee uses the National Alliance to End Homelessness' "Racial Equity Network Action Steps: Addressing Racial and Ethnic Disparities in the Homelessness System" to set and make progress towards system-wide goals each year.

1D-9d.	Plan for Using Data to Track Progress on Preventing or Eliminating Racial Disparities.	
	NOFO Section V.B.1.p.	
	Describe in the field below:	
1.	the measures your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance; and	
2.	the tools your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance.	

(limit 2,500 characters)

1.KS-505 has a dedicated CoC committee called Diversity Equity and Inclusion (DEI) with at least one member who has lived experience. This committee convenes to monitor HMIS, Point in Time Count, and Coordinated Entry data plus qualitative feedback from the CoC’s Lived Experience Advisory Board at least annually. This data analysis is then shared with the full CoC during a monthly meeting to gather feedback on system-level changes or training needs. During the first committee meeting in 2024, the group used the National Alliance to End Homelessness’ “Racial Equity Network Action Steps: Addressing Racial and Ethnic Disparities in the Homelessness System” to set system-wide goals for the year, including goals based on the data analysis. The DEI Committee met with leadership from the corrections system and foster care system to brainstorm ways to work on equity goals the 3 systems have in common. The CoC held a full membership training on the HUD Equal Access Rule and shared several agency-level training tools to ensure each agency is aware of the Rule and can make policy changes and clarifications to support equal access.

2.The CoC uses the following sources of data to track process on preventing disparities in the homelessness system on an annual basis:

- a.HMIS data and US Census data to compare the population experiencing homelessness in Johnson County to those experiencing poverty more broadly
- b.CE data: in addition to race, gender, age, family size, and disabling factors, the KS-505 CE data also tracks whether the head of household identifies as part of the LGBTQ+ community
- c.CE client feedback surveys: all heads of household who are added to the By Name List receive a survey to monitor system-level satisfaction and whether satisfaction differs by demographic group.

1D-10.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking–CoC’s Outreach Efforts.	
	NOFO Section V.B.1.q.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decisionmaking processes.

(limit 2,500 characters)

The CoC Lead Agency uses targeted outreach to engage those with lived experience of homelessness by asking the full CoC membership to share paper and electronic flyers about the Lived Experience Advisory Board (LEAB) and encourage their clients to consider participating. The CoC Lead Agency and a partner agency that provides shelter and social services host LEAB Info Sessions multiple times per year to recruit new members. During these LEAB Info Sessions, the CoC Lead Agency and partner agency share what the LEAB is, what the CoC is, and how to get involved. The CoC Lead reduces barriers to participation by offering paid stipends, transportation to meetings, virtual meeting participation options, and multiple meeting times to accommodate schedules. The two LEAB Co-Chairs serve on the CoC Board and every CoC Committee includes at least one LEAB member so that all levels of CoC decision making benefit from their expertise. To gather feedback specifically on Coordinated Entry from those served by the system, the CoC Lead Agency sends a feedback survey to every household when they are added to the By Name List and then again later when they are removed from the By Name List either because they are housed or their assessment has expired.

1D-10a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

You must upload the Lived Experience Support Letter attachment to the 4B. Attachments Screen.
 Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Routinely included in the decisionmaking processes related to addressing homelessness.	7	1
2.	Participate on CoC committees, subcommittees, or workgroups.	7	1
3.	Included in the development or revision of your CoC's local competition rating factors.	2	0
4.	Included in the development or revision of your CoC's coordinated entry process.	2	0

1D-10b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

The CoC Lead Agency offers a “CoC 101” training to new CoC Board members and new Lived Experience Advisory Board (LEAB) members with the goal of having a shared baseline understanding of what the Continuum of Care is, what are the responsibilities of a CoC outlined in the KS-505 Governance Charter, a description of each committee’s responsibilities and current projects, what all is included in the homelessness system in Johnson County and what are the identified gaps. The CoC Lead Agency also partners with CoCs across Kansas on housing advocacy and legislator education efforts and regularly invites LEAB members to participate. In addition to the CoC 101 training, the CoC Lead Agency regularly offers trainings and shares community-based training opportunities with the full CoC membership and Lived Experience Advisory Board members. The trainings offered or shared in the last year included: Coordinated Entry, Implicit Bias: Biased Brains, Fair Housing, HUD’s Equal Access and Gender Identity Rules Training, Kansas Mainstream Benefits, VAWA, Housing First, and System Performance.

1D-10c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below:

1.	how your CoC gathers feedback from people experiencing homelessness;
2.	how often your CoC gathers feedback from people experiencing homelessness;
3.	how your CoC gathers feedback from people who received assistance through the CoC Program or ESG Program;
4.	how often your CoC gathers feedback from people who have received assistance through the CoC Program or ESG Program; and
5.	steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

1. The CoC gathers feedback from people with lived experience through an active Lived Experience Advisory Board (LEAB) and a CE feedback survey. The current CoC LEAB has 7 members from a variety of backgrounds and 2 additional transition-aged youth members who serve on a regional youth homelessness board. The CoC regularly holds LEAB info sessions to recruit more members. At least 1 LEAB member serves on every CoC committee and the two LEAB Co-Chairs serve on the CoC Board. The CoC has a goal of maintaining at least 7 to 9 LEAB members.
2. The CoC routinely gathers feedback from people with lived experience through their involvement in all Committees and Board decision-making and also quarterly LEAB gathering meetings. The CoC also collects feedback on the Coordinated Entry System through a survey sent to every household who is added to the By Name List.
3. Starting in 2023, the CoC’s CE Committee implemented a feedback survey that is sent to CE participants after their assessment, and then a second survey when they are removed from the active By Name List either because they have obtained housing, their assessment has expired, they move out of the CoC area, or they ask to be removed from the List. The surveys ask if it was easy for respondents to schedule their CE assessment, if they were offered resources, whether they were able to use the resources, if they were informed about confidentiality, if they felt they were treated respectfully, and, if the household received a referral for CoC housing, feedback on their experience with housing case management. The surveys also ask for demographic information to monitor racial disparities.
4. The CE feedback survey is sent to households throughout the year when they are added and when they are removed from the By Name List. The CE Committee analyzes survey results to determine if changes are needed at least annually.
5. LEAB members have repeatedly expressed the dire need for more affordable housing in the CoC area. Some have also said they would rather stay in their cars than go to a shelter 45 minutes away – highlighting the fact that there is no year-round shelter for adults without children in the county. In response to the need for adult shelter beds and the need for long-term affordable housing, the CoC and the Lived Experience Advisory Board worked closely with the Johnson County Housing Authority on their HOME-ARP Allocation Plan for a non-congregate shelter.

1D-11.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.s.	

Describe in the field below at least two steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC’s geographic area regarding the following:

1.	reforming zoning and land use policies to permit more housing development; and
2.	reducing regulatory barriers to housing development.

(limit 2,500 characters)

1. The CoC Lead (UCS) partnered with the Kansas Statewide Homeless Coalition (KSHC, the Balance of State CoC Lead Agency) to convene a statewide housing coalition: the Kansas Housing Advocacy Network (KHAN). Using data, analysis, and research, KHAN developed evidence-based policy recommendations, including zoning and land use policies and reduction of regulatory barriers to development, to address Kansas’ housing crisis, support housing security, and end homelessness.

KHAN was invited to provide conferee testimony to the Kansas Special Committee on Homelessness and to the House Welfare Reform Committee. KHAN members also provided coordinated testimony regarding housing and homelessness throughout the legislative session.

To further educational efforts, UCS and KSHC developed an educational website for KHAN to share with stakeholders across the state using short videos, infographics, and myth-busting to explain the causes of homelessness, the solutions to homelessness, what a Continuum of Care is, what a Coordinated Entry System is, and what Housing First is. In the past 12 months, on behalf of KHAN, UCS and KSHC have conducted elected official lunch & learns across the state providing policy recommendations on how to support the development and maintenance of attainable housing, increase housing security, and end homelessness, including events in Olathe, Manhattan, Pittsburg, Kansas City, Garden City, and Leavenworth, Kansas.

2. To support additional housing development and reduce barriers, UCS submitted data-driven testimony to the Kansas state legislature in support of legislation expanding the use and availability of the affordable housing tax credit, a state matching tax credit to the federal low-income housing tax credit, and testimony regarding funding for emergency housing and supports for individuals at-risk-of or experiencing homelessness. At the local level, UCS focused its annual Public Policy Forum (approximately 200 attendees, including city and county elected officials) on the need for attainable housing to support economic development.

UCS is a member of the Greater Kansas City Regional Housing Partnership (RHP). The vision of the RHP is building an effective housing system that expands and sustains access to affordable housing, will promote regional prosperity and result in better economic and health outcomes. In the past 12 months, UCS participated in a five-session strategy process to set goals for the RHP.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Advance Public Notice of Your CoC’s Local Competition Deadline, Scoring and Rating Criteria.	
	NOFO Section V.B.2.a. and 2.g.	

1.	Enter the date your CoC published its submission deadline and scoring and rating criteria for New Project applicants to submit their project applications for your CoC’s local competition.	08/19/2024
2.	Enter the date your CoC published its submission deadline and scoring and rating criteria for Renewal Project applicants to submit their project applications for your CoC’s local competition.	08/19/2024

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes
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1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below. NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	
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You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
 Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	130
2.	How many renewal projects did your CoC submit?	5
3.	What renewal project type did most applicants use?	PH-RRH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process. NOFO Section V.B.2.d.	
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Describe in the field below:	
1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	the severe barriers your CoC considered.

(limit 2,500 characters)

1. The CoC Performance Committee first updated the Rank and Review Scoring Tool and the local Project Application to reflect the priorities listed in the FY2024 CoC NOFO. The updated Rank and Review Scoring Tool and Project Application were shared with applicant agencies in a Project Applicant training on 8/19/24. The applicant agencies submit their completed Project Application, eSnaps Application, and the most recent Sage APR for renewal projects. The Project Application uses APR data on performance measures and assigns points based on the percent of persons who increased their income and percent of persons who remained in permanent housing or exited to permanent housing.
2. The Rank and Review Scoring Tool includes reviewing the project’s most recent Sage APR for renewal projects. The APRs include length of time between project start date and housing move-in date.
3. The Rank and Review Scoring Tool includes a section to identify the program focus which is based on two components: dedicating or prioritizing program beds for chronically homeless clients and targeting one or more of HUD’s priority or hard to serve populations. This section identifies the groups that they are serving. Priority populations include chronically homeless, veterans, those with severe and persistent mental illness, youth ages 18-24, current or past substance abuse, domestic violence, chronic disease/HIV, and families with children.
4. In discussing the points given for performance measures this year, the CoC Performance Committee discussed the possibility of programs serving higher needs populations having lower outcomes because of the many barriers the clients face. In response, the Committee added a new points category for programs that serve 50% or higher households with more than one disabling condition and 25-49% households with more than one disabling condition.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	
	Describe in the field below:	
	1. how your CoC used input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
	2. how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
	3. how your CoC rated and ranked projects based on the degree that proposed projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and steps the projects took or will take to eliminate the identified barriers.	

(limit 2,500 characters)

1. In the CoC’s 2024 Equity Analysis, we found that African Americans are 8 times as likely, and multi-racial persons are 4 times as likely to experience homelessness as their White counterparts. According to US Census estimates, Johnson County’s population is 5% African American, 5% Asian, 6% Multi-Racial, and 82% White, with 8% of people identifying as Hispanic/Latina/e/o. The CoC Performance Committee is recruited with the goal of having a wide knowledge base including CoC regulations, ESG and CDBG regulations, knowledge of the homelessness system and the people experiencing homelessness, and people with lived experience of homelessness. The CoC Performance Committee members who participated in Rank and Review this year included one person from the CoC Lead Agency, one from a local city, one from the county, one from a housing authority, two from nonprofits, and one from the community. The group was 29% African American and 71% White. Two individuals who have experienced homelessness participated in the Rank & Review process this year and provided critical input on this year’s Project Application Scoring Tool and on the allocation of resources to each agency.

2. This year’s CoC Performance Committee was 29% people of color and 29% people with lived experience. The CoC Performance Committee members developed this year’s Local Application, the corresponding updates to the scoring sheet, and conducted the project application Rank and Review process. The FY2024 Local Project Applications has equity questions that are scored (see more below).

3. KS-505’s Local Application includes questions not covered in eSnaps. Applicants were required to answer: (a) What are your organizational policies, procedures, and practices that help advance equitable service and access for marginalized populations for this project? (b) In what ways does your agency ensure that traditionally marginalized populations can meaningfully participate in planning and implementation of this project (e.g. diversifying Board membership, creating opportunities for people with lived experience to provide input/feedback, internal procurement policies seeking diverse applicants for available positions)? (c) What are your organizational policies, procedures, and practices that ensure privacy, respect, safety, and access regardless of gender identity or sexual orientation? (d) How does your organization include voices of people with lived experience of homelessness?

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	
	Describe in the field below:	
1.	your CoC’s reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC’s local competition this year;	
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

(limit 2,500 characters)

1.KS-505 Governance Charter: “Reallocation may be initiated by a CoC-funded agency (voluntary) or by CoC Leadership (involuntary). CoC funded projects may reallocate all or part of their funding. The CoC Board may determine that involuntary reallocation is necessary if a CoC-funded project shows a pattern of poor performance for more than one funding cycle. Underperforming projects are defined as those which are found during the annual performance review process, or otherwise known to not meet the following CoC funding objectives: (1) Project Capacity – Underperforming projects may include those which fail to make effective use of project capacity. (2) Financial Management – Underperforming projects may include projects with audit findings for which a response is overdue or unsatisfactory, have outstanding funds, show a misuse of funds, or untimely drawdown of funds. (3) Performance Outcomes – Underperforming projects may show poor data quality within HMIS, unmet performance outcomes within their most recent Annual Performance and Housing First Evaluation.”

2.In 2024, all CoC-funded housing projects participated in Annual Performance and Housing First Evaluations and were found to be meeting CoC expectations. No projects were identified as candidates for involuntary reallocation, however one agency chose to voluntarily reallocate their RRH DV project. Safehome, the local VSP, notified the CoC Board of their decision in May 2024, stating that they have other more flexible housing funding and would not be renewing their CoC RRH DV project.

3.KS-505 did not reallocate any low performing or less needed projects during its 2024 competition. One project had a lower score but the CoC Performance Committee recognized that this was due to the APR data being from the project’s first year where less than 10 clients were served. The Committee does not anticipate these issues will continue in the current grant year. KS-505 did not receive any new applicant agencies despite inviting new agencies to apply.

4.KS-505 did not reallocate any low performing or less needed projects during its local competition this year. Due to a voluntary reallocation and only receiving one new proposed RRH DV project from an existing provider, KS-505 is moving all projects forward to maintain the needed RRH beds and replace the voluntarily reallocated RRH DV beds.

1E-4a.	Reallocation Between FY 2019 and FY 2024.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2019 and FY 2024?	Yes
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	No
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	10/14/2024
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project Status–Accepted, Rejected, Reduced Reallocated, Fully Reallocated; 4. Project Rank; 5. Amount Requested from HUD; and 6. Reallocated Funds +/-.	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	10/25/2024
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1E-5d.	Notification to Community Members and Key Stakeholders by Email that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	10/25/2024
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2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Clarity Human Services
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC’s HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2024 HIC data into HDX.	05/10/2024
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2A-4.	Comparable Databases for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
	1. describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases; and	
	2. state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2024 HMIS Data Standards.	

(limit 2,500 characters)

1.KS-505 has one DV agency in membership, Safehome. Safehome has used Apricot by Social Solutions, an HMIS-comparable database, since December 2016. Apricot staff work directly with Safehome to provide updates to data standards and to ensure APRs and CAPERS run smoothly. Safehome has policies and procedures related to data entry to ensure compliance with HMIS Data Standards. Safehome submits APRs for its RRH projects to the CoC Lead Agency on a quarterly basis. These policies require Safehome staff to ask clients to voluntarily disclose demographic information and to enter such information in Apricot including race and ethnicity, date of birth/age, social security, gender identity, veteran status, and special needs. Safehome staff must also collect HMIS Background and Income data for all adult clients when they enter and exit the program and HMIS Background data for all children when they enter and exit the program. This data is quality-checked by the Grant and Data specialist monthly. If any information is missing, Safehome staff are directed to complete or correct information within 3 business days. Safehome staff are also required to enter services in Apricot within 5 business days of service completion. Such documentation includes date of service, minutes spent with the client, type of service, service method (in person, phone, email), and interpreter utilization.

2.Apricot is used by many DV agencies across the nation who require HMIS data collection and has dedicated Product Managers and Client Success Managers who ensure Apricot is compliant with HUD-published 2024 HMIS Data Standards.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Using the 2024 HDX Competition Report we issued your CoC, enter data in the chart below by project type:

Project Type	Adjusted Total Year-Round, Current Non-VSP Beds [Column F of HDX Report]	Adjusted Total Year-Round, Current VSP Beds [Column K of HDX Report]	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS Comparable Database [Column M of HDX Report]	HMIS and Comparable Database Coverage Rate [Column O of HDX Report]
1. Emergency Shelter (ES) beds	156	0	118	75.64%
2. Safe Haven (SH) beds	0	0	0	0.00%
3. Transitional Housing (TH) beds	45	0	18	40.00%
4. Rapid Re-Housing (RRH) beds	64	0	64	100.00%
5. Permanent Supportive Housing (PSH) beds	127	0	21	16.54%
6. Other Permanent Housing (OPH) beds	0	0	0	0.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	

	For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:
1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

1. KS-505 experienced several glitches while completing the HIC report in HDX2 this year. During submission, staff saved changes that later disappeared in HDX2. Some numbers are mis-categorized in the final HIC report such as those housed with an EH, instead of Other Permanent Housing, they are counted as PSH. The table above was completed using the HDX Competition Report even though it has incorrect HIC numbers.

The two bed types that do not have a bed coverage rate of 84.99% are Emergency Shelter (ES) and Transitional Housing (TH). In the ES category, the 2 projects that are not currently using HMIS are the Problem-Solving Beds at Johnson County Corrections and a nonprofit cold weather shelter named Project 1020. When someone is has contact with the justice system and becomes homeless, the corrections system offers these "Problem-Solving Beds" where the person can stay voluntarily for 60 days while they are applying for housing and getting employed. This unique program was created a few years back in response to needs from the CoC. KS-505 has been in discussion with Corrections on the possibility of counting these beds in HMIS in a way that aligns with department needs and the privacy concerns of other projects in the HMIS system. The CoC Lead Agency have been working with Project 1020 on implementing HMIS in their program for the last few years and Project 1020 officially joined HMIS in September 2024. Under the Transitional Housing category, there are two projects that are not participating in HMIS. The larger one is Shepherd's Care, a small faith-based transitional housing program that is privately funded and serves families experiencing homelessness. Because the HMIS Lead Agency does not have an ongoing source for match for their CoC grant, they charge agency fees; this has been a barrier to smaller agencies such as Shepherd's Care and Project 1020. The CoC Lead Agency received a grant this year for HMIS capacity building and is funding the agency fees for these agencies to get them onboarded into HMIS.

2. The CoC Lead Agency and HMIS Lead Agency are in discussions with Johnson County Corrections to develop policies and procedures on how to input data from the Problem-Solving Beds into HMIS without exposing client data from other projects. The CoC Lead Agency also plans to request HUD technical assistance to confirm if each of the non-HMIS projects do qualify to be counted as part of the Housing Inventory Count.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2024 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by January 24, 2024, 11:59 p.m. EST?	Yes
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2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2024 PIT count.	01/24/2024
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2024 PIT count data in HDX.	05/10/2024
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2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
1.	engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
3.	included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

(limit 2,500 characters)

1.KS-505 works closely with the agencies that serve youth experiencing homelessness in this area and other parts of the Kansas City metro area. In the lead up to the Point in Time Count (PIT), KS-505 contacted the local transitional housing project and a street outreach program for transition aged youth to do a PIT survey training, and they administered surveys to every youth who met PIT criteria. KS-505’s geographic area does not have a shelter for unaccompanied teens or young adults but some 18–24-year-old youth are served by a local family shelter, domestic violence shelter, and cold weather shelter; these partners administered surveys to their shelter clients.

2.KS-505 does not have a large population of youth experiencing HUD Category 1 homelessness or particular locations where youth might be more likely to be identified. Many youth working with the Youth Street Outreach Case Manager are couch surfing, but some do stay in vehicles from time to time. Given the lack of youth drop-in centers and shelter services, KS-505 focuses on making sure all organizations that work with youth know about the PIT Count and know to contact the Youth Street Outreach Case Manager designated to this county to administer a survey and offer ongoing assistance.

3.The CoC Lead Agency staff assists with a metro youth homelessness advisory board called Youth 4 Change KC. Youth 4 Change KC is a group of transition aged youth with lived experience of homelessness who serve as experts and raise awareness of youth homelessness throughout the metro area including KS-505’s geographic area. Each year, youth from Youth 4 Change KC are invited to participate in the PIT survey development, creating the street count plan, and developing the PIT survey training that is given to anyone who plans to administer a survey.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	

In the field below:	
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
3.	describe whether your CoC’s PIT count was affected by people displaced either from a natural disaster or seeking short-term shelter or housing assistance who recently arrived in your CoCs’ geographic; and
4.	describe how the changes affected your CoC’s PIT count results; or
5.	state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2024.

(limit 2,500 characters)

1. There was no change in specific methodology of the sheltered PIT count from 2023 to 2024. In 2021, shelter capacity was lower due to pandemic spacing protocols and staffing issues. Shelter capacities were largely back to pre-pandemic levels during the 2023 and 2024 PIT counts.

2. There was no change in methodology of the unsheltered PIT count from 2023 to 2024. Over the last few years, the CoC Lead Agency has coordinated more closely with the neighboring CoCs to pick a count date in common and planned communication channels so that if a PIT volunteer found someone on a border of a county who slept in another county the night before, that person could be connected with a PIT volunteer in that county. All CoCs in Kansas and the neighboring CoCs in Missouri conducted their counts on the same night in January 2024 in an effort to make sure no one goes uncounted.

3. Not applicable

4. Not applicable.

5. Not applicable

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reducing the Number of First Time Homeless—Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1. The CoC identified risk factors based on CoC membership feedback, data from PIT, HMIS and the By-Name List. Personal risk factors include being rent cost burdened, eviction history, criminal history, debt, and poor credit. Community factors include the county’s low vacancy, increasing rents, and loss of landlord partnerships through property sales to nonlocal corporations.

2. According to the CoC’s System Performance Measures Metric 5.2, the percentage of persons with entries into ES, SH, TH, or PH who had no prior entries in the previous 24 months was 84% (181 people) in FY2022 and 87% (204 people) in FY2023. To reduce first time homelessness, the CoC shares information with all CoC partners on rent and utilities assistance resources, advocates for increasing rent and utilities assistance from local funders, and Kansas Legal Services to prevent evictions. The Expanding Permanent Housing Options Committee works year-round to expand the numbers of landlords willing to house at-risk households through landlord outreach events and piloting incentive programs. The CoC works to raise awareness of housing affordability issues. Agencies connect households to supports and mainstream benefits to stabilize income, and partner with schools to prevent doubled up families from becoming literally homeless.

3. The CoC Lead Agency and CoC Performance Committee oversee the CoC’s strategy to reduce the number of individuals and families experiencing first time homelessness.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoC's geographic area?	No

2C-2.	Reducing Length of Time Homeless—CoC's Strategy.	
	NOFO Section V.B.5.c.	

- In the field below:
- | | | |
|----|--|--|
| 1. | describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless; | |
| 2. | describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and | |
| 3. | provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless. | |

(limit 2,500 characters)

1. According to the CoC's System Performance Measures Metric 1.2, the average length of time homeless for people residing in shelters and transitional housing programs decreased from FY2022 (111 bednights) to FY2023 (94 bednights). The CoC's strategy to reduce length of time homeless by expanding partnerships with landlords through community engagement, expanding staff dedicated to building/increasing landlord partnerships at the Johnson County Housing Authority and Catholic Charities, increasing HCVs for households assessed to be highly vulnerable who are homeless through partnering on grant applications with public housing authorities, partnering with workforce programming and community colleges to connect underemployed adults with certificate training and apprenticeships to increase household income, and advocating for expanded lower cost housing options in the county. Additionally, planning for year-round emergency shelter for adult only households continues to connect unsheltered to safety, services, and housing more quickly. Risk mitigation funds and renter's insurance programs continue to be explored to incentivize landlord partnerships.

2. The CoC identifies and houses individuals and families with the longest lengths of time homeless primarily through Coordinated Entry and the By-Name List in which those who are equally vulnerable with prioritized characteristics are listed from the length of time homeless. Households include adults only, youth, households with children, and those fleeing DV.

3. The CoC Lead Agency and CoC Performance Committee oversee the CoC's strategy to reduce length of time individuals and families remain homeless.

2C-3.	Successful Permanent Housing Placement or Retention –CoC's Strategy.	
	NOFO Section V.B.5.d.	

	In the field below:
1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

(limit 2,500 characters)

1. The CoC has strong permanent housing placement and retention rates. According to the CoC's System Performance Measures Metric 7b.1, the percentage of persons exiting ES/TH/RRH to permanent housing was 65% in FY2022 and 51% in FY2023. The CoC strategy to increase the percentage in ES/TH/RRH programs exiting to permanent housing destinations includes expanded RRH options and additional HCVs through partnership with the PHAs; strong monitoring, thoughtful modifications and successful implementation of the Coordinated Entry System and By-Name List; and expanded partnerships with landlords. The CoC has led efforts to roll out the new Emergency Housing Vouchers in partnership with the PHA and a network of agencies and has been active in streamlining the Kansas Emergency Rental Assistance process. The CoC hosts monthly meetings with the PHA and the agencies who work directly with residents seeking rent assistance. The CE System builds cross-organizational partnerships to provide the best PH options based on clients' level of vulnerability, improving the likelihood that they will be referred quickly and regain and sustain PH. The CoC makes the most appropriate referral for the participant through CE to increase PH retention rates in ES/TH/RRH programs.

2. According to the CoC's System Performance Measures Metric 7b.2, the percentage of persons in permanent housing who either remained in PH or exited to a permanent destination was 95% in FY2022 and 100% in FY2023. Those in PSH other than RRH maintain their PH successfully through ongoing case management, MOUs between providers and landlords, and employment and educational services to increase income, and maintain mental healthcare and housing stability. KS-505's PSH grantee serves only single individuals with severe and persistent mental illness who were experiencing homelessness during their CE assessment, and they have a deep set of supports for this population. Following stabilization and successful housing in PSH, individuals are moved into independent or supported housing with mainstream benefits, and employment income while maintaining mental health services as desired.

3. The CoC Lead Agency and CoC Performance Committee oversee the CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

2C-4.	Reducing Returns to Homelessness—CoC's Strategy.	
	NOFO Section V.B.5.e.	

	In the field below:
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;
2.	describe your CoC's strategy to reduce the rate that individuals and families return to homelessness; and

3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.
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(limit 2,500 characters)

1.The CoC uses data in HMIS, PIT count, Coordinated Entry and CoC System Performance Measures to identify individuals and families who return to homelessness. Data from these sources is used to identify common characteristics or barriers for those repeating/returning to homelessness to prevent future returns. According to the CoC's System Performance Measures Metric 2a, the percentage of persons who exited to permanent housing and returned to homelessness within 2 years was 16% in FY2022 and 8% in FY2023.

2.The CoC strategy to identify households who return to homelessness is focused on factors most likely to destabilize households immediately after leaving a PH program. CoC agencies will offer ongoing case management and follow-up once rent assistance ends to remain a resource, should the individual or family need additional assistance or mediation to maintain their permanent housing. Households are connected and their continued engagement with stabilizing services supported. The CoC strategically allocates local homelessness prevention dollars (from ESG, Emergency Food and Shelter Program, and private local emergency assistance dollars) through collaborative CoC communication and planning. Finally, with the CoC's emphasis on low barrier Housing First approaches to ensure people can access housing and services without preconditions in all CoC programs, often very vulnerable households are placed in housing and need stabilizing services and supports through initial challenges to move to sustainable independent housing. Returns to homelessness are prevented through focused and more effective assistance for each individual or family based on their vulnerabilities versus a one-size-fits-all approach.

3.The CoC Lead Agency and CoC Performance Committee oversee the CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	

In the field below:

1.	describe your CoC's strategy to access employment cash sources;
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.

(limit 2,500 characters)

1. According to the CoC’s System Performance Measures Metric 4.4, the percentage of adults who increased earned income was 35% in FY2022 and 34% in FY2023. The CoC strategy to increase access to employment involves CoC agencies bringing employers to client spaces for job fairs, transportation to job interviews, and providing interview coaching or supporting access to job fairs and electronic applications. In addition, all CoC Permanent Housing providers offer programming for their PH clients on financial literacy, credit repair and resume building and regularly connect clients to the local workforce development agency, Workforce Partnership. Workforce Partnership provides training and vocational programming for job seekers and distributes upcoming job fair notices and training/certification/apprenticeship opportunities for those seeking employment or improved employment. The CoC acknowledges that increased transportation resources are essential to employment and providers include promoting transportation solutions in the strategy.

2. The CoC works closely with Workforce Partnership and other mainstream employment organizations such as state vocational rehabilitation services, Department of Corrections employment programs, and Johnson County employment programming, to help homeless and at-risk of homeless individuals and families increase their cash income. The CoC is growing a network of resources to help households increase income to afford stable housing and regularly sharing information on job fairs and job skills training programs with all CoC partners.

3. The CoC Lead Agency and CoC Performance Committee oversee the CoC’s strategy to increase income from employment. The CoC Lead Agency works closely with CoC projects to monitor local data, create goals, and make progress on each year’s CoC goals related to income.

2C-5a.	Increasing Non-employment Cash Income—CoC’s Strategy	
	NOFO Section V.B.5.f.	

In the field below:

1.	describe your CoC’s strategy to access non-employment cash income; and
2.	provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase non-employment cash income.

(limit 2,500 characters)

1. According to the CoC's System Performance Measures Metric 4.5, the percentage of adults who increased non-employment cash income was 10% in FY2022 and 17% in FY2023. The CoC strategy for households to increase non-employment cash income is to educate all members of the CoC on how to assist people in applying for social security benefits, temporary assistance for needy families, and veterans' disability programs. In analyzing the CoC's system performance measures and coordinated entry data, the CoC Lead Agency found that the CoC needs more SOAR-trained case managers. Of the households on the active By-Name List in 2023, 38% self-reported having a disability. The local community mental health provider, Johnson County Mental Health, has SOAR-trained case managers that can assist people experiencing homelessness in applying for disability income. The CoC Lead is working with the other housing providers to identify additional case managers that can provide SOAR assistance. Households entering a CoC or ESG program are assessed for and assisted by staff to apply for mainstream benefits to promote stable income and thus contribute to stable housing and health. For those fleeing DV, Safehome's case managers connect eligible households to TANF, SNAP, and childcare assistance. The CoC Performance Committee monitors success and emerging challenges to increasing employment and non-employment cash income. CoC members also advocate for the expansion of state-controlled sources of non-employment cash income to better stabilize households who are homeless.

2. The CoC Lead Agency and CoC Performance Committee oversee the CoC's strategy to increase income from employment. The CoC Lead Agency works closely with CoC projects to monitor local data, create goals, and make progress on each year's CoC goals related to income.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
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3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
--	--	-----

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
MLM Joco CoC RRH ...	PH-RRH	6	Healthcare

3A-3. List of Projects.

1. What is the name of the new project? MLM Joco CoC RRH Expansion - DV

2. Enter the Unique Entity Identifier (UEI): G57KZNGXMNF3

3. Select the new project type: PH-RRH

4. Enter the rank number of the project on your CoC's Priority Listing: 6

5. Select the type of leverage: Healthcare

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

Not applicable.

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serve Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Cost Effectiveness of Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

Not applicable

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applicants.	
	NOFO Section I.B.3.j.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?		Yes
--	--	--	-----

4A-1a.	DV Bonus Project Types.	
	NOFO Section I.B.3.j.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2024 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-2, 4A-2a. and 4A-2b.

4A-3.	Data Assessing Need for New DV Bonus Housing Projects in Your CoC's Geographic Area.	
	NOFO Section I.B.3.j.(1)(c) and I.B.3.j.(3)(c)	

1.	Enter the number of survivors that need housing or services:	251
2.	Enter the number of survivors your CoC is currently serving:	84
3.	Unmet Need:	167

4A-3a.	How Your CoC Calculated Local Need for New DV Bonus Housing Projects.	
	NOFO Section I.B.3.j.(1)(c)	
	Describe in the field below:	
	1. how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and	
	2. the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or	
	3. if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.	

(limit 2,500 characters)

1.KS-505 used the 2023 Coordinated Entry (CE) data, the full By-Name List including those who got housed and those removed from the list. Element 1 in the table, 251, is the total number of adults and children who were fleeing domestic violence (DV) at the time of their assessment and were removed from the active list because either because they got housed or for another reason (89 households, 92 adults, and 159 children). Element 2, 84, represents the number of people who were fleeing DV at assessment and later got housed during the year except those who got housed through an Emergency Housing Voucher (EHV) (33 households, 34 adults, 50 children). Element 3, 167, represents the number of people who were fleeing DV at assessment and either got housed with an EHV or were removed without getting housed (56 households, 58 adults, and 109 children). We removed EHV recipients from the predicted outcomes of the coming year because this program ended and will not be available to future households.

2.KS-505 used CE data from the 2023 calendar year including those who exited the list by getting housed and those who were removed from the list at some point during the year without being able to confirm their housing status because their assessment expired after a year and they did not return case manager contact, they were never pulled from the list and their assessment expired, they moved out of the area without returning contact about housing status, or they asked to be taken off of the list without providing housing status.

3.The individuals in households under Element 3 were likely never pulled from the list because of the capacity of the system’s permanent housing programs and could be served if more rapid rehousing for households fleeing domestic violence was available. The problem is especially serious in Johnson County, where affordable housing is in short supply. Assigned case managers work intensively with families to quickly access affordable housing, maximize use of mainstream resources, and work with landlords to successfully maintain permanent housing.

4A-3b.	Information About Unique Project Applicant Requesting New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)	

Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.

Applicant Name
The Kansas City M...

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicant Requesting New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)	

Enter information in the chart below on the project applicant that applied for one or more New DV Bonus housing projects included on your CoC's FY 2024 Priority Listing for New Projects:

1.	Applicant Name	The Kansas City Metropolitan Lutheran Ministry
2.	Rate of Housing Placement of DV Survivors–Percentage	100%
3.	Rate of Housing Retention of DV Survivors–Percentage	100%

4A-3b.1.	Applicant's Housing Placement and Retention Data Explanation.	
	NOFO Section I.B.3.j.(1)(d)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:

1.	how the project applicant calculated the rate of housing placement;
2.	whether the rate for housing placement accounts for exits to safe housing destinations;
3.	how the project applicant calculated the rate of housing retention; and
4.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

(limit 1,500 characters)

1.Kansas City Metropolitan Lutheran Ministry (MLM) receives its RRH referrals from the CE System. In the most recently completed APR period of 12/1/22-11/30/23, MLM received CE referrals for 1 household identifying as Category 4, actively fleeing; 100% were enrolled in the project. 100% of the DV households obtained permanent housing.

2.Yes. MLM's Housing Retention calculation accounts for exits to positive housing destinations, including safety.

3.The rate of housing retention was based on the number of DV households served divided by the number of positive housing destinations for those who exited and positive housing placement for those still enrolled and not having exited.

4.MLM calculated these rates using data from an Annual Performance Report generated in HMIS.

4A-3c.	Applicant's Experience Housing DV Survivors.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below how the project applicant:

1.	ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;
2.	prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan;
3.	determined survivors' supportive services needs;
4.	connected survivors to supportive services; and
5.	moved survivors from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.

(limit 2,500 characters)

- 1.Utilizing a low-barrier, trauma-informed approach, MLM staff quickly connect with the referred survivor to first evaluate if the household is in a safe place, and to subsequently place them in safe, temporary housing while the housing search begins. MLM maintains a robust network of landlord partners, and immediately begins working with the survivor to identify potential permanent rental housing of their choosing utilizing this network. MLM recognizes safety and choice and assists the survivor to locate housing that will meet their individual needs, including outside of the geographic boundaries of the CoC if necessary.
- 2.All referrals for DV specific RRH units will be taken and accepted directly from the CoC's Coordinated Entry System (CES). When necessary and requested, this project will accept emergency transfers via the approved transfer policy of the CoC.
- 3.MLM offers all CoC eligible supportive services to survivor participants of its RRH program, either in-house, directly through MLM staff, or through identified community partners. Each household served is assessed to identify and self-identify potential service needs; services are offered to each household on a voluntary, opt-in basis.
- 4.Survivors choosing to opt into services are immediately connected to MLM staff for internal services, and to community partners for external services. Whenever possible, survivors are provided a warm handoff to external service partners, ensuring access to services does not introduce trauma.
- 5.MLM offers up to 6 months of CoC funded case management and supportive services to each household after rental assistance has ended, to ensure the household maintains housing stability. Should the household require additional rental assistance within the 6-month service time frame, they are re-entered into the rental assistance portion of the project. Additional non-CoC funded supportive services, including access to food pantry, financial and employment coaching, and basic emergent needs assistance are not time limited, and are offered to the household during RRH program enrollment, and post program completion, as needed.

4A-3d.	Applicant's Experience in Ensuring DV Survivors' Safety.	
	NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:	
1.	taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;	
2.	making determinations and placements into safe housing;	
3.	keeping survivors' information and locations confidential;	
4.	training staff on safety and confidentiality policies and practices; and	

5. taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.

(limit 2,500 characters)

- 1. Confidentiality and safety are of utmost concern; MLM offers private meeting/office spaces at multiple locations, to ensure the privacy, safety, & confidentiality of each survivor during the intake and interview process. MLM staff also offer flexibility in meeting location, should the survivor have a safety concern meeting within agency offices, including meeting in public places such as the library, the home of a family member, or even a food establishment.
- 2. MLM maintains a robust network of landlord partners within and outside of the boundaries of the CoC, ensuring survivors have adequate choices and connections to safe, stable, permanent housing of their choosing. Staff encourage survivors to make thoughtful decisions regarding where they choose to live, helping evaluate type and location of housing in relation to the location of the person(s) they are fleeing. Safety planning is incorporated into all housing conversations and assessments.
- 3. All client level data is de-identified at the time of referral from CE, and client files are kept in locked files and offices. RRH units are all scattered site, with no congregate locations, chosen solely by the survivor.
- 4. MLM requires safety planning training for all staff at hire & annually. Curriculum includes methods of safety planning for: violent incidents; when planning to flee; safety at home; orders of protection; safety while at work/in public; safety & alcohol & drugs; safety & mental health, & interval/annual plan updates. All staff are trained on confidentiality expectations & logistics, & sign confidentiality agreements, reviewed & updated annually. Training is provided through VSP partners.
- 5. MLM utilizes its wide network of partner landlords to offer identified rental housing options to survivors in scattered site locations; Staff communicate with landlords to ensure safety concerns of the survivor are addressed prior to move-in. Survivors may identify housing through a landlord not already identified by MLM. Safety planning is considered throughout the housing search and location process.

4A-3d.1. Applicant's Experience in Evaluating Its Ability to Ensure DV Survivors' Safety.

NOFO Section I.B.3.j.(1)(d)

Describe in the field below how the project evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement throughout the project's operation.

(limit 2,500 characters)

MLM has a commitment to continuous program evaluation and improvement across all facets of the agency. Staff perform monthly program level audits of qualitative and quantitative data, including client-level feedback, to assess program soundness and effectiveness, and implement changes or improvements on an ongoing basis. This commitment translates directly to the safety and security of survivor clients of the RRH program, ensuring fidelity to client choice and safety. MLM has identified, through pre and post program surveys and interviews with survivors, that the supportive services and landlord advocacy offered by MLM is effective and necessary to the long-term stability of the household. Survivors interviewed have indicated that an area for growth in services is increased access or connection to employers who have an understanding of the needs of survivors in the workplace. We have identified this as an opportunity for new service partnerships.

4A-3e.	Applicant's Experience in Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches. NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below the project applicant's experience in:	
	1. prioritizing placement and stabilization of survivors;	
	2. placing survivors in permanent housing;	
	3. placing and stabilizing survivors consistent with their preferences; and	
	4. placing and stabilizing survivors consistent with their stated needs.	

(limit 2,500 characters)

1. Utilizing trauma informed, strengths-based practices, MLM offers client centered placement and stabilization services. Survivors are informed of known housing and service options and are assisted in locating permanent housing of their choosing. Safety planning is performed with each household to inform housing location and service needs.
2. Utilizing trauma informed, strengths-based practices, MLM offers client centered placement and stabilization services. MLM maintains fidelity to a low barrier, Housing First model, allowing survivors to obtain safe, stable housing RRH of their own choosing, while supported by agency staff.
3. Client choice is supported in all areas. MLM maintains a network of landlord relationships, to provide a starting point for survivors to quickly located housing of their preference. Survivors may also choose to locate, with staff support, housing not affiliated with landlords with whom MLM has established relationships.
4. Utilizing each client's self-determined stabilization plan, survivors are supported to obtain services and housing of their choosing, both within and outside of the geographic boundaries of the CoC, to meet their stated needs.

4A-3f.	Applicant's Experience in Trauma-Informed, Survivor-Centered Approaches. NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below examples of the project applicant's experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:	
	1. establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures survivors and staff interactions are based on equality, and minimize power differentials;	

2.	providing survivors access to information on trauma, e.g., training staff on providing survivors with information on the effects of trauma;
3.	emphasizing survivors' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;
4.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
5.	providing a variety of opportunities for survivors' connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
6.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1.Utilizing trauma informed, strengths-based practices, MLM offers client centered placement and stabilization services. MLM maintains fidelity to a low barrier, Housing First model, allowing survivors to obtain safe, stable housing of their own choosing, while supported by agency staff. All services are provided to support equality and equity in decision making, empowering survivors to support personal choice.

2.MLM is dedicated to trauma-informed practices and policies. Staff at all levels of the organization are trained in the Trauma-Informed Care practice and principles, which provides a conceptual framework for helping us align our thinking and culture with principles of trauma-informed care and recovery from trauma. Client education related to domestic violence and the impact and the effects of trauma is offered to all program participants.

3.MLM staff are trained in strengths-based case management, utilizing the Community Health Worker model. Survivors are encouraged to self-identify personal and housing goal plans, to be implemented through staff led strengths-based coaching and empowerment services.

4.MLM offers a continuum of services and opportunities for program participants to engage both within the agency and through community partnerships. Internally, MLM offers employment and financial coaching, case management, basic emergent physical needs assistance, food pantry, medical and dental vouchers, furniture vouchers, life-skills classes, and mentoring. External partnerships include legal services, connections to faith based and spiritual services, counseling, and outpatient health services.

5.MLM offers a variety of supports for parenting survivors and their children, including financial assistance for legal services, connections to external legal partners, childcare assistance, life-skills parenting classes, advocacy and connections to McKinney-Vento education services.

4A-3g.	Applicant's Experience Meeting Service Needs of DV Survivors.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

Housing Search - Immediately upon referral, MLM housing case managers immediately begin providing housing search and navigation. We work directly with households to determine where they desire to live and obtain housing in that geographic location with safety planning in mind. One household was assisted last APR period to locate and retain housing both within & outside of the CoC's geographic boundaries.

Basic needs assistance - most households have many needs beyond simply finding a unit to feel safe and comfortable. MLM provides household goods such as furniture, beds, cleaning supplies, kitchen items, personal care items, and much more. We also provide food assistance in the form of food pantry items and grocery store gift cards. We can also provide vouchers for clothing and other needs, including birth certificates, ID, and medical/dental assistance. One survivor household received food assistance and furniture vouchers. One survivor household received birth certificates.

Employment support - All program participants have priority access to MLM's Financial Opportunity Center programming where they can get assistance with job skills training, employment coaching, resume assistance, and job placement and recruitment assistance. One survivor engaged in FOC financial and employment coaching services.

Mainstream benefits assistance - Our housing case managers help households apply for and receive all mainstream benefits for which the household is eligible including: Supplemental Nutrition Assistance Program (SNAP); Temporary Assistance for Needy Families (TANF); Medicaid; Medicare (if applicable); State Children's Health Insurance; Affordable Connectivity Program (ACP); and Women, Infant, Children assistance (WIC). One survivor household enrolled in or renewed mainstream benefits.

Housing case management - Case management is essential for families to rapidly move to permanent housing. In accordance with Housing First, these services are not mandatory but are continually offered to assist households with becoming and remaining stable.

Financial coaching - As a Financial Opportunity Center, MLM offers financial coaching to all participants to help them with household budgeting, credit building, and wealth and asset building.

Life-Skills: MLM staff offer a variety of life-skills training classes, with topics including parenting, safety, basic home maintenance, landlord/tenant relations, and community living. 1 survivor household engaged in life-skills classes.

4A-3h.	Applicant's Plan for Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	

	Describe in the field below how the project(s) will:	
1.	prioritize placement and stabilization of program participants;	
2.	place program participants in permanent housing;	
3.	place and stabilize program participants consistent with their preferences; and	
4.	place and stabilize program participants consistent with their stated needs.	

(limit 2,500 characters)

1. MLM will offer a low-barrier, client-centered approach to survivors, allowing them to choose permanent housing and services of their own volition. MLM will not place any preconditions to housing on clients, honoring their wishes and needs as they see fit. Self-determined safety, goal, and housing plans will be utilized by the survivor, with support from agency staff, to assist in quickly locating and obtaining appropriate RRH housing and services.
2. Utilizing trauma informed, strengths-based practices, MLM offers client centered placement and stabilization services. MLM maintains fidelity to a low barrier, Housing First model, allowing survivors to obtain safe, stable housing RRH of their own choosing, while supported by agency staff.
3. Client choice is supported in all areas. MLM maintains a network of landlord relationships, to provide a starting point for survivors to quickly located housing of their preference. Survivors may also choose to locate, with staff support, housing not affiliated with landlords with whom MLM has established relationships.
4. Utilizing each client's self-determined stabilization plan, survivors are supported to obtain services and housing of their choosing, both within and outside of the geographic boundaries of the CoC, to meet their stated needs.

4A-3i.	Applicant's Plan for Administering Trauma-Informed, Survivor-Centered Practices in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	

Describe in the field below examples of how the new project(s) will:	
1.	establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant and staff interactions are based on equality, and minimize power differentials;
2.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
3.	emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations;
4.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
5.	provide a variety of opportunities for program participants' connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
6.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1.The practices utilized by MLM in current programming will not change in future programming. Utilizing trauma informed, strengths-based practices, MLM offers client centered placement and stabilization services. MLM maintains fidelity to a low barrier, Housing First model, allowing survivors to obtain safe, stable housing of their own choosing, while supported by agency staff. All services are provided to support equality and equity in decision making, empowering survivors to support personal choice.

2.MLM is dedicated to trauma-informed practices and policies. Staff at all levels of the organization are trained in the Trauma-Informed Care practice and principles, which provides a conceptual framework for helping us align our thinking and culture with principles of trauma-informed care and recovery from trauma. Client education related to domestic violence and the impact and the effects of trauma is offered to all program participants.

3.MLM staff are trained in strengths-based case management, utilizing the Community Health Worker model. Survivors are encouraged to self-identify personal and housing goal plans, to be implemented through staff led strengths-based coaching and empowerment services.

4.MLM believes that housing is a basic human right, and endeavors to continually improve upon our commitment to being a culturally competent, accessible, and trauma informed agency, so that all survivors may access services and housing without discrimination or recrimination. Ongoing training is provided at all levels of the agency to ensure inclusivity and cultural responsiveness.

5.MLM offers a continuum of services and opportunities for survivors to engage both within the agency and through community partnerships. Internally, MLM offers employment and financial coaching, case management, basic emergent physical needs assistance, food pantry, medical and dental vouchers, furniture vouchers, life-skills classes, and mentoring. External partnerships include legal services, connections to faith based and spiritual services, counseling, and outpatient health services.

6.MLM offers a variety of supports for parenting survivors and their children, including financial assistance for legal services, connections to external legal partners, childcare assistance, life-skills parenting classes, advocacy and connections to McKinney-Vento education services. Additional services to be offered in the new project will include vouchers for 3rd party therapy services for both children & adults, to support positive parenting outcomes.

4A-3j.	Applicant's Plan for Involving Survivors in Policy and Program Development, Operations, and Evaluation in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(f)	

Describe in the field below how the new project will involve survivors:

1.	with a range of lived expertise; and
2.	in policy and program development throughout the project's operation.

(limit 2,500 characters)

1. MLM includes the voice and guidance of persons with lived experience, including survivors, in all policies and practices. Persons with lived experience, including survivors, serve in elected positions on the agency board of directors, on staff, and in volunteer positions. Feedback and input are sought from leadership, volunteers, and most importantly, from the survivors served by the agency and program, to evaluate program effectiveness and scope on an ongoing basis. Survivors are encouraged to provide feedback throughout their participation in the program, and post exit, to inform positive change in programming, or enforce existing practices.

2. The voice of those with lived experience, including survivors is centered in the agency's leadership and development and implementation of agency and program policy. Survivors serve in both staff and elected board positions.

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
 - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
 - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	1C-7. PHA Homeles...	10/22/2024
1C-7. PHA Moving On Preference	No		
1D-10a. Lived Experience Support Letter	Yes	Lived Experience ...	10/22/2024
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	10/22/2024
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	10/22/2024
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	10/22/2024
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	10/22/2024
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	10/22/2024
1E-5b. Local Competition Selection Results	Yes	Local Competition...	10/22/2024
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		
1E-5d. Notification of CoC-Approved Consolidated Application	Yes		

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	HUD's Homeless Da...	10/22/2024
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	10/22/2024
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: 1C-7. PHA Homeless Preference

Attachment Details

Document Description:

Attachment Details

Document Description: Lived Experience Support Letter

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Local Competition Selection Results

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: HUD's Homeless Data Exchange (HDX)
Competition Report

Attachment Details

Document Description:

Attachment Details

Document Description: Healthcare Formal Agreements

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/30/2024
1B. Inclusive Structure	10/21/2024
1C. Coordination and Engagement	10/22/2024
1D. Coordination and Engagement Cont'd	10/22/2024
1E. Project Review/Ranking	10/22/2024
2A. HMIS Implementation	10/22/2024
2B. Point-in-Time (PIT) Count	10/22/2024
2C. System Performance	10/22/2024
3A. Coordination with Housing and Healthcare	10/22/2024
3B. Rehabilitation/New Construction Costs	10/22/2024
3C. Serving Homeless Under Other Federal Statutes	10/22/2024

4A. DV Bonus Project Applicants	10/22/2024
4B. Attachments Screen	Please Complete
Submission Summary	No Input Required

Chapter 4

ESTABLISHING PREFERENCES AND MAINTAINING THE WAITING LIST

[24 CFR Part 5, Subpart D; 982.54(d)(1); 982.204, 982.205, 982.206]

(Revised and Adopted by Board Of County Commissioners in 2007 Action Plan)
(Revised September 2012)
(Revised September 2014)
(Revised August 29, 2015)

INTRODUCTION

The Johnson County Housing Authority objective is to ensure that families are placed in the proper order on the waiting list and selected from the waiting list for admissions in accordance with the policies in this Administrative Plan.

By maintaining an accurate waiting list, Johnson County Housing Authority will be able to perform the activities which ensure that an adequate pool of qualified applicants will be available so that program funds are used in a timely manner.

This chapter explains the three (3) local preferences which Johnson County Housing Authority has adopted to meet local housing needs, defines the eligibility criteria for the preferences and explains the PHA's system of applying them.

A.WAITING LIST [24 CFR 982.204]

Johnson County Housing Services uses a single waiting list for admission to its Section 8 Housing Choice Voucher tenant based assistance program.

Except for Special Admissions, Applicants will be selected from the PHA waiting list in accordance with policies and preferences and income targeting requirement defined in this Administrative Plan.

Johnson County Housing Authority will maintain information that permits proper selection from the waiting list. The waiting list contains the following information for each applicant listed:

Applicant Name

Family Unit Size (number of bedrooms family qualifies for under PHA subsidy standards)

Date and time application

Qualification for any local preference

Racial or ethnic designation of the head of household

Annual (gross) family income

Number of persons in family

B. SPECIAL ADMISSIONS [24 CFR 982.54(d)(e), 982.203]

If HUD awards Johnson County Housing Authority special program funding that is targeted for specifically names families, the housing authority will admit these families under a Special Admission procedure.

Special admissions families will be admitted outside of the regular waiting list process. They do not have to qualify for any preferences, nor are they required to be on the program waiting list. Johnson County Housing Authority maintains separate records of these admissions.

The following are examples of types of program funding that may be designated by HUD for families living in a special unit:

A family displaced because of demolition or disposition of a public or Indian housing project.

A family residing in a multi-family rental housing project when HUD sells, forecloses or demolishes the project;

For housing covered by the Low Income Housing Preservation and Residential Homeownership Act of 1990;

A family residing in a project covered by a project-based Section 8 HAP contract at or near the end of the HAP contract term; and

A non-purchasing family residing in a HOPE 1 or HOPE 2 project.

Applicant who are admitted under Special Admissions, rather than from the waiting list, are identified by codes in the automated system and are not maintained on separate lists.

C. LOCAL PREFERENCES [24 CFR 982.207]

Johnson County Housing Authority uses the following local preference system:

- Date and time of receipt of completed pre-application.
- Residency Preference for families who live, work or have been hired to work in the jurisdiction. The residency preference will not be based on how long an applicant has resided or worked in the residency preference area; and the residency preference will not have the purpose or effect of delaying or otherwise denying admission to the program

based on the race, color, ethnic origin, gender, religion, disability, or age of any member of an applicant family.

- **Elderly/Disability Preference:** An applicant who is at least 62 years of age (verified by Birth Certificate) or disabled (verified by the Social Security Administration, Social Rehabilitative Services or by a medical doctor or mental health assessor).
- **Victims of Domestic Violence:** Domestic violence means actual or threatened violence by a member of a household directed at him/herself or another member of his/her household. The domestic violence should have occurred recently or be of a continuing nature. An applicant may qualify for a preference for victims of domestic violence if the applicant vacated a unit because of domestic violence or lives in a unit with a person who engages in violence. An applicant who qualifies for this preference should certify that the person who engaged in the violence will not reside with the applicant family unless the PHA gives advance written approval. If the family is admitted, Johnson County Housing Authority may terminate assistance for breach of the agreement.
 - Eligibility for this preference will be determined by a partnering domestic violence shelter utilizing established criteria, including victims counseling for a minimum 30 days, for referring victims of domestic violence. There will be a set-aside of 10 vouchers for this preference and as referrals are made and a voucher becomes available, domestic violence clients will be issued a voucher immediately and considered the highest preference on the waiting list. All other HUD regulated and Johnson County policy related eligibility requirements will apply.

Rapid Rehousing Program Clients

- Eligibility for this preference will be determined by Catholic Charities (CC) utilizing an established criteria including comprehensive case management which provides: regular case manager meetings, financial education and asset development, nutritional programming, food assistance and assessment and connection with safety net and mainstream benefit programs as appropriate for a minimum agreed upon period, which will include post permanent supportive housing counseling for referred CC clients.
- A maximum 10 vouchers will be set-aside for this preference and as referrals are made and a voucher becomes available, Catholic Charities Rapid Rehousing Program clients will be issued a voucher immediately and considered a preference on the waiting list. All other HUD regulated and Johnson County policy related eligibility requirements will apply

All other vouchers are considered equal in weight.

D. INCOME TARGETING

In accordance with the Qualify Housing and Work Responsibility Act of 1998, each fiscal year the PHA will reserve a minimum of 75% of its Section 8 new admissions for families whose

income does not exceed 30 percent of the area median income. HUD refers to these families as “extremely low-income families.” The PHA will admit families who qualify under the Extremely Low Income limit to meet the income targeting requirement, regardless of preference.

The PHA’s income targeting requirement does not apply to low income families continuously assisted as provided under the 1937 Housing Act.

The PHA is also exempted from this requirement where the PHA is providing assistance to low income or moderate income families entitled to preservation assistance under the tenant-based program as a result of a mortgage prepayment or opt-out.

E. INITIAL DETERMINATION OF LOCAL PREFERENCE QUALIFICATION

[24 CFR 982.207]

At the time of application, an applicant’s entitlement to a local preference may be made on the following basis:

- An applicant’s certification that they qualify for a preference will be accepted without verification at the initial application. When the family is selected from the waiting list for the final determination of eligibility, the preference will be verified.
- The PHA will verify all preference claims at the time they are made. The PHA will reverify a preference claim, if the PHA feels that family’s circumstances have changed, at time of selection from the waiting list.
- If the preference verification indicates that an applicant does not qualify for the preference, the applicant will be returned to the waiting list without local preference and given an opportunity for a meeting.
- If at the time the family applied, the preference claim was the only reason for placement of the family on the list and the family cannot verify their eligibility for the preference as of the date of application, the family will be removed from the list.

F. EXCEPTIONS FOR SPECIAL ADMISSIONS [24 CFR 982.203, 982.54(d)(3)]

If HUD awards a PHA program funding that is targeted for specifically names families, the PHA will admit these families under a Special Admission procedure.

Special admission families will be admitted outside of the regular waiting list process. They do not have to qualify for any preferences, nor are they required to be on the program waiting list. The PHA maintains separate records of these admissions.

The following are examples of types of program funding that may be designated by HUD for families living in a specified unit:

A family displaced because of demolition or disposition of a public or Indian housing project;

A family residing in a multifamily rental housing project when HUD sells, forecloses or demolishes the project;

For housing covered by the Low Income Housing Preservation and Resident Homeownership Act of 1990;

A family residing in a project covered by a project-based Section 8 HAP contract at or near the end of the HAP contract term; and

A non-purchasing family residing in a HOPE 1 or HOPE 2 project.

G. TARGETING FUNDING [24 CFR 982.203]

When HUD awards special funding for certain types, families who qualify are placed on the regular waiting list. When a specific type of funding becomes available, the waiting list is search for the first available family meeting the targeted funding criteria.

Applicants who are admitted under targeted funding which are not identified as a Special Admission are identified by codes in the automated system. The PHA has the following “Targeted” Programs:

*Mainstream for Persons with Disabilities

H. PREFERENCE AND INCOME TARGETING ELIGIBILITY [24 CFR 982.207]

Change in Circumstances

Changes in an applicant’s circumstances while on the waiting list may affect the family’s entitlement to a preference. Applicants are required to notify the PHA in writing when their circumstances change.

***When an applicant claims an additional preference, s/he will be placed on the waiting list in the appropriate order determined by the newly-claimed preference.**

***The exception to this is, if at the time the family applied, the waiting list was only open to families who claimed that preference. In such case, the applicant must verify that they were eligible for the first preference before they are returned to the waiting list with the new preference.**

If the family's verified annual income, at final eligibility determination, does not fall under the Extremely Low Income limit and the family was selected for income targeting purposed before family(ies) with a higher preference, the family will be returned to the waiting list.

I. ORDER OF SELECTION [24 CFR 982.207(e)]

The PHA's method for selecting applicants from a preference category leaves a clear audit trail that can be used to verify that each applicant has been selected in accordance with the method specified in the Administrative Plan.

Local Preferences

Local preferences will be used to select families from the waiting list.

Among Applicants with Equal Preference Status

Among applicants with equal preference status, the waiting list will be organized by date and time.

J. FINAL VERIFICATION OF PREFERENCES [24 CFR 982.207]

Preference information on applications will be updated as applicants are selected from the waiting list. At that time, the PHA will:

*Mail a Preference Verification letter to the applicant's last known address, requesting verification of the family's preference claim and mail third party verification as applicable.

*Obtain necessary verifications of preference at the interview and by third party verification.

K. PREFERENCE DENIAL [24 CFR 982.207]

If the PHA denies a preference, the PHA will notify the applicant in writing of the reasons why the preference was denied and offer the applicant an opportunity for an informal meeting/a review with the Housing Program Manager. If the preference denial is upheld as a result of the meeting, or the applicant does not request a meeting, the applicant will be placed on the waiting list without benefit of the preference. Applicants may exercise other rights if they believe they have been discriminated against.

If the applicant falsifies documents or makes false statements in order to qualify for any preference, they will be removed from the waiting list.

L. REMOVAL FROM WAITING LIST AND PURGING [24 CFR 982.204(c)]

The waiting list will be purged not more than one time each year by a mailing to all applicants to ensure that the waiting list is current and accurate. The mailing list asks for confirmation of continued interest.

*Any mailings to the applicant which require a response will state the failure to respond within 14 calendar days will result in the applicant's name being dropped from the waiting list.

An extension of 14 calendar days to respond will be granted, if requested and needed as a reasonable accommodation for a person with a disability.

If an applicant fails to respond to a mailing from the PHA, the applicant will be sent written notification and given 7 calendar days to contact the PHA. If they fail to respond within 7 calendar days, they will be removed from the waiting list.

If the applicant did not respond to the PHA request for information or updates because of a family member's disability, the PHA will reinstate the applicant in the family's former position on the waiting list.

If a letter is returned by the Post Office without a forwarding address, the applicant will be removed without further notice, and the envelope and letter will be maintained in the file.

If a letter is returned with a forwarding address, it will be re-mailed to the address indicated.

If an applicant is removed from the waiting list for failure to respond, they will not be entitled to reinstatement unless the Housing Program Manager determines there were circumstances beyond the person's control.

Chapter 4

ESTABLISHING PREFERENCES AND MAINTAINING THE WAITING LIST

[24 CFR Part 5, Subpart D; 982.54(d)(1); 982.204, 982.205, 982.206]

INTRODUCTION

The Johnson County Housing Authority’s objective is to ensure that families are placed in the proper order on the waiting list and selected from the waiting list for admissions in accordance with the policies in this Administrative Plan.

By maintaining an accurate waiting list, Johnson County Housing Authority will be able to perform the activities which ensure that an adequate pool of qualified applicants will be available so that program funds are used in a timely manner.

This chapter explains the local preferences which Johnson County Housing Authority has adopted to meet local housing needs, defines the eligibility criteria for the preferences and explains the PHA’s system of applying them.

WAITING LIST [24 CFR 982.204]

Johnson County Housing Authority uses a single waiting list for admission to its Section 8 Housing Choice Voucher tenant-based assistance program.

Except for Special Admissions, Applicants will be selected from the PHA waiting list in accordance with policies and preferences and income targeting requirement defined in this Administrative Plan.

Johnson County Housing Authority will maintain information that permits proper selection from the waiting list. The waiting list contains the following information for each applicant listed:

Applicant Name

Family Unit Size (number of bedrooms family qualifies for under PHA subsidy standards)

Date and time application

Qualification for any local preference

Racial or ethnic designation of the head of household

Annual (gross) family income

Number of persons in family

SPECIAL ADMISSIONS [24 CFR 982.54(d)(e), 982.203]

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For housing covered by the Low Income Housing Preservation and Residential Homeownership Act of 1990;

A family residing in a project covered by a project-based Section 8 HAP contract at or near the end of the HAP contract term; and

A non-purchasing family residing in a HOPE 1 or HOPE 2 project.

Applicant who are admitted under Special Admissions, rather than from the waiting list, are identified by codes in the automated system and are not maintained on separate lists.

LOCAL PREFERENCES [24 CFR 982.207]

Johnson County Housing Authority uses the following local preference system:

- **Residency:** One preference point for applicants who live, work or have been hired to work in the jurisdiction. The residency preference will not be based on how long an applicant has resided or worked in the residency preference area; and the residency preference will not have the purpose or effect of delaying or otherwise denying admission to the program based on the race, color, ethnic origin, gender, religion, disability, or age of any member of an applicant family.
- **Elderly/Disability:** One preference point for an applicant or spouse who is at least 62 years of age (verified by Birth Certificate) or disabled (verified by the Social Security Administration, Social Rehabilitative Services or by a medical doctor or mental health assessor).
- **Survivor of Domestic Violence:** One preference point for an applicant who is a recent survivor of domestic violence. Domestic violence means actual or threatened violence by a member of a household directed at him/herself or another member of his/her household.

Verification of this preference will be verified by a partnering domestic violence shelter/agency or police reports. The domestic violence should have occurred recently (within 12 months) or be of a continuing nature. An applicant may qualify for a preference for survivor of domestic violence if the applicant vacated a unit because of domestic violence or lives in a unit with a person who engages in violence. An applicant who qualifies for this preference should certify that the person who engaged in the violence will not reside with the applicant family unless the PHA gives advance written approval. If the family is admitted, Johnson County Housing Authority may terminate assistance for breach of the agreement.

- Homeless: Five (5) preference points for an applicant that has been formally referred from a homeless service provider. Johnson County Housing Authority may distribute application forms, place applicants on the waiting list, and issue a voucher subject to availability to applicants even when the waiting list is closed to other applicants.
- Foster Youth to Independence (FYI) Initiative: Five (5) preference points for an applicant that has been formally referred from a service provider or a participant that has completed the maximum of 36 months on the FYI program. Johnson County Housing Authority may distribute application forms, place applicants on the waiting list, and issue a voucher subject to availability even when the waiting list is closed to other applicants.

INCOME TARGETING

In accordance with the Qualify Housing and Work Responsibility Act of 1998, each fiscal year the PHA will reserve a minimum of 75% of its Section 8 new admissions for families whose income does not exceed 30 percent of the area median income. HUD refers to these families as “extremely low-income families.” The PHA will admit families who qualify under the Extremely Low Income limit to meet the income targeting requirement, regardless of preference.

The PHA’s income targeting requirement does not apply to low income families continuously assisted as provided under the 1937 Housing Act.

The PHA is also exempted from this requirement where the PHA is providing assistance to low income or moderate income families entitled to preservation assistance under the tenant-based program as a result of a mortgage prepayment or opt-out.

INITIAL DETERMINATION OF LOCAL PREFERENCE QUALIFICATION

[24 CFR 982.207]

At the time of application, an applicant’s entitlement to a local preference may be made on the following basis:

- An applicant’s certification that they qualify for a preference will be accepted without verification at the initial application. When the family is selected from the waiting list for the final determination of eligibility, the preference will be verified.

The PHA will reverify a preference claim, if the PHA feels that family’s circumstances have changed, at time of selection from the waiting list

- If the preference verification indicates that an applicant does not qualify for the preference, the applicant will be returned to the waiting list without local preference.

If at the time the family applied, the preference claim was the only reason for placement of the family on the list and the family cannot verify their eligibility for the preference as of the date of application, the family will be removed from the list.

TARGETING FUNDING [24 CFR 982.203]

When HUD awards special funding for certain types, families who qualify are placed on the regular waiting list. When a specific type of funding becomes available, the waiting list is search for the first available family meeting the targeted funding criteria.

Applicants who are admitted under targeted funding which are not identified as a Special Admission are identified by codes in the automated system. The PHA has the following “Targeted” Programs:

- Non-Elderly Disabled (NED)
- Foster Youth to Independence (FYI)

PREFERENCE AND INCOME TARGETING ELIGIBILITY [24 CFR 982.207]

Change in Circumstances

Changes in an applicant’s circumstances while on the waiting list may affect the family’s entitlement to a preference. Applicants are required to notify the PHA in writing when their circumstances change.

- **When an applicant claims an additional preference, they will be placed on the waiting list in the appropriate order determined by the newly-claimed preference.**
- **The exception to this is, if at the time the family applied, the waiting list was only open to families who claimed that preference. In such case, the applicant must verify that they were eligible for the first preference before they are returned to the waiting list with the new preference.**

If the family's verified annual income, at final eligibility determination, does not fall under the Extremely Low Income limit and the family was selected for income targeting purposed before family(ies) with a higher preference, the family will be returned to the waiting list.

ORDER OF SELECTION [24 CFR 982.207(e)]

The PHA's method for selecting applicants from a preference category leaves a clear audit trail that can be used to verify that each applicant has been selected in accordance with the method specified in the Administrative Plan.

Local Preferences

Local preferences will be used to select families from the waiting list.

Among Applicants with Equal Preference Status

Among applicants with equal preference status, the waiting list will be organized by date and time

FINAL VERIFICATION OF PREFERENCES [24 CFR 982.207]

Preference information on applications will be updated as applicants are selected from the waiting list. At that time, the PHA will:

- Mail a Preference Verification letter to the applicant's last known address, requesting verification of the family's preference claim and mail third party verification as applicable.
- Obtain necessary documentation of preference by third party verification.

PREFERENCE DENIAL [24 CFR 982.207]

If the PHA denies a preference, the PHA will notify the applicant in writing of the reasons why the preference was denied and offer the applicant an opportunity for an informal review with the HCV Program Manager. If the preference denial is upheld as a result of the meeting, or the applicant does not request a meeting, the applicant will be placed on the waiting list without benefit of the preference. Applicants may exercise other rights if they believe they have been discriminated against.

If the applicant falsifies documents or makes false statements in order to qualify for any preference, they will be removed from the waiting list.

REMOVAL FROM WAITING LIST AND PURGING [24 CFR 982.204(c)]

The waiting list will be purged not more than one time each year by a mailing to all applicants to ensure that that the waiting list is current and accurate. The mailing will ask for confirmation of continued interest.

*Any mailings to the applicant which require a response will state the failure to respond within 14 calendar days will result in the applicant's name being dropped from the waiting list.

An extension of 14 calendar days to respond will be granted, if requested and needed as a reasonable accommodation for a person with a disability.

If an applicant fails to respond to a mailing from the PHA, the applicant will be sent written notification and given 14 calendar days to contact the PHA. If they fail to respond within 14 calendar days, they will be removed from the waiting list.

If the applicant did not respond to the PHA request for information or updates because of a family member's disability, the PHA will reinstate the applicant in the family's former position on the waiting list.

If a letter is returned by the Post Office without a forwarding address, the applicant will be removed without further notice, and the envelope and letter will be maintained in the file.

If a letter is returned with a forwarding address, it will be re-mailed to the address indicated.

If an applicant is removed from the waiting list for failure to respond, they will not be entitled to reinstatement unless the HCV Program Manager determines there were circumstances beyond the person's control.

My name is Tiff W. I am a co-chair on the Lived Experience Advisory Board (LEAB) for the KS-505 Johnson County, Kansas, Continuum of Care on Homelessness (CoC). I am currently the only acting co-chair position. We have an additional 8 members participating under the leadership of Rita Carr, United Community Services of Johnson County (UCS), to give recommendations from our personal experience to the public and private entities that collaborate to address homelessness in our community. We also have members on our board who also serve on KS-505's Youth Action Board.

The 9 of us attend the following committees:

Name of Committee	Role of Committee	Meeting Frequency	Number of LEAB Participants
Expanding Permanent Housing Options Committee	To increase the availability of permanent housing options for homeless, very low-, and low-income residents by building relationships with local landlords and strategically using private and mainstream housing supports	Quarterly	1
Coordinated Entry Committee	To monitor the effectiveness of coordinated entry and movement of households off the by-name list by characteristics and housing types sought; examine trends in housing successes and challenges to inform implementation; raise awareness of and engagement in Coordinated Entry System	Semi-Annually	2
Diversity, Equity & Inclusion Committee	To monitor disparities in populations served by the homelessness system, review and recommend CoC policy/procedures changes, recommends CoC trainings, and provide project design recommendations to promote equity and inclusion and counteract discrimination.	Quarterly	2
CoC Performance Committee	To monitor CoC performance measures annually. Evaluates CoC-funded projects annually on performance measures, grant spenddown, and Housing First approach. During CoC NOFO process, makes recommendations for updates to the Rank & Review Scoring Tool and local application to CoC Board for approval. Evaluates project applications, review project performance, and submits rank order priority listing and final funding requests in the CoC Consolidated Application for CoC funding, consistent	Quarterly	2

	with current HUD guidelines. Reviews and makes recommendations for updates to CoC Written Standards to CoC Board.		
Point in Time Count Committee	To plan and carry out the annual Point in Time Count in late January	Oct-Feb	2
HMIS Oversight Committee	To govern HMIS implementation, develop and recommend policies and procedures to the CoC's Board, and monitor the HMIS Lead Agency. This is a shared committee with KS-505 and KS-507 because they use the same HMIS System Administrators and HMIS vendor. KS-505 has 3 seats, 1 for the CoC Lead Agency representative and 2 members nominated by the CoC Board.	Weekly	1
Board Development Committee	Subset of CoC Board members responsible for developing nominations for Board Co-Chairs and Secretary and monitoring the board membership list to assure the CoC Board includes members as outlined by the KS-505 Governance Charter	Semi-Annually	1

During this time, we have learned about many of our area programs, HUD requirements, methodologies for Point In Time counts, strategies to address the multiple facets of homelessness, including a need for a local shelter, fair housing issues, discrimination in housing, information management systems, recruiting landlords, and more. While the learning curve was steep, the information has been invaluable. Our CoC has been incredibly welcoming. I have always felt that my voice was heard. We have also been active individually in our community on the city, county, and state level as we look forward to developing a Homeless Services Center.

I look forward to our KS-505 CoC continuing to grow and find solutions to end homelessness in our community.

Thank you,



Tiff W.

CoC-Funded RRH Housing First Evaluation

Agency Name: _____
Project Name: _____
Date Range Evaluated: _____
Evaluation Date: _____

Area 1: Choice of Housing

1.1 Housing Options **Scoring Notes:**

1.1a Amount of choice clients have in type of housing

Score 1.1a	4	2.5	1
	Tenants choose the type of housing they prefer from a range of housing types, with an integrated, affordable apartment as 1 choice.	Tenants have a restricted choice of housing types (e.g., 2 types of project based housing).	Tenants are not given a choice of type of housing and are assigned to a type of housing.

1.1b Amount of choice clients have of unit

Score 1.1b	4		1
	Tenants choose among multiple units.		Tenants are assigned to a unit.

1.2 Choice of living arrangements **Scoring Notes:**

1.2a Amount of choice clients have in their household make up/who they live with

Score 1.2a	4	2.5	1
	Tenants choose the members of their household or can choose to live alone and have a private bedroom.	Tenants must accept a predetermined household not of their choosing but have a private bedroom.	Tenants must accept a predetermined household not of their choosing and must share a bedroom.

Area 2: Decent, safe, affordable housing

2.1 Housing affordability **Scoring Notes:**

2.1a Clients live in a home that meets rent reasonableness guidelines

Score 2.1a	4	3	2	1
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100% meets reasonableness guidelines	75% meets reasonableness guidelines	50% meets guidelines	Less than 50% meet guidelines.
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2.2 Safety and Quality **Scoring Notes:**

2.2a Does the housing meet HUD's Housing Quality Standards

Score 2.2a	4		1
	100% of units meet HQS		Housing does not meet HQS

Area 3: Rights of Tenancy

3.1 Tenant Rights **Scoring Notes:**

3.1a Extent that clients have legal rights to the housing unit

Score 3.1a	4		1
	Tenants have full legal rights of tenancy according to local landlord/tenant laws.		Tenants do not have full legal rights of tenancy according to local landlord/tenant laws.

3.1b Is tenancy contingent on program compliance

Score 3.1b	4	2.5	1
	Tenancy is not contingent in any way on compliance with program or treatment participation (e.g., sobriety or medication compliance).	Program rules require participating in ongoing services, but failure to comply with this requirement does not lead to eviction.	Tenancy is revoked based on noncompliance with program or failure to participate in treatment (e.g., not maintaining sobriety or keeping to a required medical regime).

3.1c Program has provided fair housing information

Score 3.1c	4		1
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Program has provided all participants with Fair Housing information, including how to make a Fair Housing complaint.

Program has not provided all participants with Fair Housing information.

Area 4: Access to Housing

4.1 Housing Readiness

Scoring Notes:

4.1a Are clients required to display housing readiness to access units/program

Score 4.1a	4	3	2	1
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Tenants have access to housing with no requirements to demonstrate readiness (other than provisions in a standard lease).

Tenants have access to housing with minimal readiness requirements, such as engagement with case management.

Tenant access to housing is determined by successfully completing a period of time in a program (e.g., transitional housing).

To qualify for housing, tenants must meet requirements such as sobriety, medication compliance, or willingness to comply with program rules.

4.1b Tenants with obstacles to housing stability are given priority

Score 4.1b	4		2.5	1
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Program proactively seeks tenants who have obstacles to housing stability.

Tenants who meet program eligibility have equal access to housing.

Tenants are prioritized based on positive clinical or functional criteria (e.g., stability or sobriety).

4.2 Privacy

Scoring Notes:

4.2a Control over staff entry

Score 4.2a	4	3	2	1
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Services are offered even if the client has left the home for up to 90 days, including eviction, brief hospitalization, brief incarceration, etc. Services are discontinued if the participant leaves the home for any reason.

5.2 Consumer Driven Services **Scoring Notes:**

5.2a Are services consumer driven or are they mandatory

Score 5.2a 4 3 2 1

	All services are consumer driven.	Significant consumer control of services exists in design and provision.	Some consumer input into design and provision of services (e.g., consumer advisory board).	Program is staff-controlled without meaningful consumer input.
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5.3 Quality and Adequacy of Services **Scoring Notes:**

5.3a Services are provided with optimum caseload sizes

Score 5.3a 4 2.5 1

	Caseload is below the average for CoC-funded RRH projects.	Caseload meets the average for CoC-funded RRH projects.	Caseload is higher than average for CoC-funded RRH projects.
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5.3b Regular and formal opportunities for clients to offer feedback about program services

Score 5.3b 4 2.5 1

	Multiple formal opportunities are offered to clients for feedback on program services.	One formal opportunity is offered to clients for feedback on program services.	No formal opportunities for feedback are offered to clients.
--	--	--	--

5.3c Translation services are available as needed

Score 5.3c 4 2.5 1

	Translation services are always available to assist in working with clients.	Translation services are available in limited instances.	Translation services are not offered.
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5.3d Training opportunities are offered to staff on cultural appropriateness

Score 5.3d

4

1

Cultural appropriateness trainings are offered to staff.

Training opportunities
on cultural
appropriateness are
not offered to staff.

Tenants can wait for the unit of their choice without risking discharge from the program or losing priority for services or units. A reasonable waiting period is the allowed "search" time for the local Housing Authority/Section 8 voucher program (usually 120 days).

Tenants can wait for the unit of their choice, but they are allowed a set number of choices before they lose priority on the list for units.

Tenants must accept the unit offered; no waiting for units is allowed. Prospective tenants who refuse the unit offered are not discharged from the program but go to the end of the waiting list.

Tenants must accept the unit offered or be discharged from the program.

1.2 Choice of living arrangements

1.2a Amount of choice clients have in their household make up/who they live with

Score 1.2a 4 2.5 1

Tenants choose the members of their household or can choose to live alone and have a private bedroom.

Tenants must accept a predetermined household not of their choosing but have a private bedroom.

Tenants must accept a predetermined household not of their choosing and must share a bedroom.

Area 2: Separation of Housing and Services

2.1 Functional Separation

2.1a Housing management has no authority or formal role in social service provision

Score 2.1a 4 2.5 1

Housing management staff has no authority or role in providing social services.

Housing management and services staff have overlapping roles

The same staff performs both housing management and service roles.

2.1b Service providers are not responsible for housing management

Score 2.1b 4 2.5 1

	Service providers have no authority to collect rents, enforce lease requirements, initiate evictions, etc.		Housing management and service provision staff have overlapping roles.	Service staff collects rent, enforces lease requirements, handles evictions, etc.
2.1c Service providers are based off-site				
Score 2.1c	4	3	2	1

	Social and clinical service providers are based off site and when services are readily accessible, mobile, and can be brought to tenants at their request.	Clinical service providers are based off site but may regularly offer some services onsite in an office that is separate from housing management and provides for privacy and confidential storage of records.	Social and clinical service providers are based onsite in an office that is separate from housing management, but are not on site 24/7.	Social and clinical service providers are based onsite 24/7 or no private location for tenants exists that is separate from housing management.
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Area 3: Decent, safe, affordable housing

3.1 Housing affordability

3.1a Clients live in a home that meets rent reasonableness guidelines

Score 3.1a	4			1
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Housing meets rent reasonableness guidelines.

Housing does not meet rent reasonableness guidelines.

3.2 Safety and Quality

3.2a Does the housing meet HUD's Housing Quality Standards

Score 3.2a	4			1
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100% of units meet HQS.

Housing does not meet HQS.

Area 4: Housing and Community Integration

4.1 Community Integration

4.1a Housing units are integrated into community

Score 4.1a	4	3	2	1
	People live in housing units where 0-25% of all units have been set aside for people meeting disability-related eligibility criteria and the rest are market rate units.	People live in housing units where 26-50% of all units have been set aside for people to meeting disability-related eligibility criteria and the rest are market rate units.	People living in housing units where 51-75% of all units have been set aside for people meeting disability-related eligibility criteria and the rest are market rate units.	People living in settings where 76-100% of the tenants meet disability-related eligibility criteria and the rest are market rate units.

4.1b Case managers are offered training to determine if leases are fair and reasonable

Score 4.1b	4			1
	Case Managers are offered training on identifying fair and reasonable leases.			Case managers are not offered training on identifying fair and reasonable leases.

Area 5: Rights of Tenancy

5.1 Tenant Rights

5.1a Extent that clients have legal rights to the housing unit

Score 5.1a	4			1
	Tenants have full legal rights of tenancy according to local landlord/tenant laws.			Tenants do not have full legal rights of tenancy according to local landlord/tenant laws.

5.1b Is tenancy contingent on program compliance

Score 5.1b	4	2.5		1
------------	---	-----	--	---

<p>Tenancy is not contingent in any way on compliance with program or treatment participation (e.g., sobriety or medication compliance).</p>	<p>Program rules require participating in ongoing services, but failure to comply with this requirement does not lead to eviction.</p>	<p>Tenancy is revoked based on noncompliance with program or failure to participate in treatment (e.g., not maintaining sobriety or keeping to a required medical regime).</p>
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Area 6: Access to Housing

6.1 Housing Readiness

6.1a Are clients required to display housing readiness to access units/program

Score 6.1a	4	3	2	1
------------	---	---	---	---

<p>Tenants have access to housing with no requirements to demonstrate readiness (other than provisions in a standard lease).</p>	<p>Tenants have access to housing with minimal readiness requirements, such as engagement with case management.</p>	<p>Tenant access to housing is determined by successfully completing a period of time in a program (e.g., transitional housing).</p>	<p>To qualify for housing, tenants must meet requirements such as sobriety, medication compliance, or willingness to comply with program rules.</p>
--	---	--	---

6.1b Tenants with obstacles to housing stability are given priority

Score 6.1b	4		2.5	1
------------	---	--	-----	---

<p>Program proactively seeks tenants who have obstacles to housing stability.</p>	<p>Tenants who meeting program eligibility have equal access to housing.</p>	<p>Tenants are prioritized based on positive clinical or functional criteria.</p>
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6.2 Privacy

6.2a Control over staff entry

Score 6.2a	4	3	2	1
------------	---	---	---	---

	Service staff may not enter the unit unless tenants invite them.	Service staff may enter the unit uninvited only under specific circumstances agreed on in advance.	Service staff may enter the unit uninvited only in a crisis.	Service staff has free access to housing units, including the right to make unannounced visits.
6.2b Control over roommate entry (if applicable)				
Score 6.2b	4			1
	Client is able to control who enters their room or unit.			Client is unable to control who enters their room or unit.

Area 7: Flexible, voluntary services

7.1 Exploration of Client Services

7.1a Clients choose the types of services and referrals they want at program entry

Score 7.1a	4			1
	Tenants are the primary authors of their service and referral plans.			Tenants are not the primary authors of their service and referral plans.

7.1b Clients have the opportunity to modify service and referral selection

Score 7.1b	4			1
	Tenants initiate and are offered routine opportunities to modify their service and referral selection.			Tenants do not have the opportunity to modify their service and referral selection.

7.2 Service Options

7.2a Clients are able to choose the services and referrals they receive

Score 7.2a	4	3	2	1
------------	---	---	---	---

	Tenants may choose from an array of services and referrals, including the option of no services or referrals.	Tenants may choose from an array of services, but choosing no services and referrals is not an option.	Tenants must participate in services and referrals that staff identify.	Tenants must participate in a standard service and referral package.
7.2b Services and referrals can be changed to meet client's changing needs and preferences				
Score 7.2b	4	3	2	1

	Service and referral mix is highly flexible and can adapt type, location, intensity and frequency based on tenants' changing needs and preferences.	Service and referral mix is predictable but significant variations can occur at tenant request.	Service and referral mix can be adapted in minor ways.	Service and referral mix cannot be adapted to meet tenants' changing needs and preferences.
7.2c Services are offered even if the participant leaves the home for any reason up to 90 days including eviction, brief hospitalization, brief incarceration, etc.				
Score 7.2c	4			1
	Services are offered even if the client has left the home for up to 90 days, including eviction, brief hospitalization, brief incarceration, etc.			Services are discontinued if the participant leaves the home for any reason.

7.3 Consumer Driven Services

7.3a Are services consumer driven or are they mandatory				
Score 7.3a	4	3	2	1
	All services are consumer driven.	Significant consumer control of services exists in design and provision.	Some consumer input into design and provision of services (e.g., consumer advisory board).	Program is staff-controlled without meaningful consumer input.

7.4 Quality and Adequacy of Services

7.4a Services are provided with optimum caseload sizes				
Score 7.4a	4		2	1

	Caseload is below the average for CoC-funded PSH projects.	Caseload meets the average for CoC-funded PSH projects.	Caseload is higher than average for CoC-funded PSH projects.
7.4b Extent to which services are provided 24/7			
Score 7.4b	4	2.5	1
		Services are available 8 am to 5 pm Monday-Friday, with some weekend availability (4-12 hours scheduled on weekends).	Services are available from 8 am to 5 pm Monday through Friday.
7.4c Regular and formal opportunities for clients to offer feedback about program services	Services are available on flexible schedules, but not 24/7.		
Score 7.4c	4	2.5	1
		One formal opportunity is offered to clients for feedback on program services.	No formal opportunities for feedback are offered to clients.
7.4d Training opportunities are offered to staff on cultural appropriateness			
Score 7.4d	4		1
	Cultural appropriateness trainings are offered to staff.		Training opportunities on cultural appropriateness are not offered to staff.

FY2024 KS-505 CoC NOFO Project Scoring Tool
 Rank and Review Process for PSH/RRH/TH/TH-RRH Projects

Project Name (as it appears on application): _____

Program Type:

- Permanent Supportive Housing Rapid Re-Housing HMIS Joint Transitional Housing-PH/Rapid Re-Housing
 New Project Renewal Project (multiple years) Renewal Project (first year)

Date of last completed APR for scoring: _____

	Data Source	Scoring Criteria	Score
Program Focus (7.5%)¹		10 points possible	
Dedicate or prioritize program beds for chronically homeless clients	Local application	Dedicates: 4 (max) Prioritizes: 2 Neither: 0	
Targets one or more of HUD’s priority or hard to serve populations (Veterans, Youth 18-24, Families w/ Children, Chronically homeless, those with severe mental illness, substance abuse, chronic diseases, domestic violence)	Local application, eSnaps application	2 or more: 6 (max) 1: 3 0: 0	
Commitment to equity (10%)		13 points possible	
Demonstrates commitment to equitable service	Local application	Examples and policies: 4 Examples: 2 Insufficient/ None: 0	
Efforts to ensure that marginalized populations can meaningfully participate in planning and implementation of this project	Local application	Examples: 1-3 Insufficient/ None: 0	
Efforts to ensure privacy, respect, safety, and access regardless of gender identity or sexual orientation	Local application	Examples: 1-3 Insufficient/ None: 0	
Involvement of people with lived experience	Local application	Examples: 1-3 Insufficient/ None: 0	
Performance Measures (34%)²		44 points possible	
<u>Housing Stability</u> RRH: % persons exited to positive housing destinations (Q23c) PSH: % of persons who remained in permanent housing or exited to positive housing destinations. (Q23c persons exiting to positive destinations + Q5a Stayers)/(Total Served Q5a)	Local application (verify on submitted APR)	90% or greater = 20 80-89% = 15 70-79% = 10 60-69% = 5 <60% = 0	

<p><u>Increased Total Income</u> PSH: % of stayers & leavers who retained or increased income RRH/TH-RRH: % of leavers who retained or increased income</p> <p>PSH/RRH/TH-RRH: % of persons with new or increased (any) income for project leavers</p>	Local application (verify on submitted APR)	55% or greater = 20 45-54% = 16 35-44% = 12 25-34% = 8 15-24% = 4 <15% = 0 50% or greater = 4 25-49% = 2 <25% = 0	
Bed Utilization (7.5%)¹		10 points possible	
Average bed & utilization rate for year	Local application (verify on submitted APR)	95% or greater = 10 88-94% = 8 80-87% = 6 72-79% = 4 <72% = 0	
Serving High Needs Populations (3%)		4 points possible	
RRH/TH-RRH/PSH: % of persons with more than one disabling condition	Local application (verify on submitted APR)	50% or greater = 4 25-49% = 2 0-24% = 0	
Fiscal Responsibility/Effectiveness (11%)¹		14 points possible	
In the most recent contract year for which there is an APR, were grant funds returned unspent? If yes, what percentage of the total were returned?	Local application (verify on submitted fiscal balances)	5% or less = 14 6-10% = 12 11-15% = 8 15-25% = 4 >25% returned = 0	
Housing First Approach/Low Barrier Operation (11.5%)¹		15 points possible	
Responses related to screening and eligibility criteria, reasons for termination, and commitment and policies to move participants into permanent housing quickly	Local application's Housing First checklist		
HMIS data quality (4%)¹		5 points possible	
% of missing data points for persons served in program (Q6a Overall Score)	Submitted APR	5% or less = 5 6-10% missing = 3 >10% missing = 0	
Community Responsiveness and Coordination (11.5%)		15 points possible	
Does the organization applying: <ul style="list-style-type: none"> • Regularly attend CoC meetings • Collaborates with other organizations to deliver appropriate housing and supportive services • Responsive to identified gaps and needs in local programming • Participates in CoC level planning, point in time • Commits to participate in coordinated entry, use of a standardized tool selected by the CoC and to comply with HMIS policies and procedures (w DV exceptions) • Demonstrate a clear understanding of the CoC system's priorities and challenges with the current application addressing those priorities and challenges • Leverages healthcare and/or housing systems 	Application, CoC meeting sign-ins, Board minutes, committee sign-ins, History of service provision		

		TOTAL POSSIBLE POINTS: 130	
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¹HUD guidance: At least 33% of total points are based on objective criteria including cost effectiveness, timely draws, utilization rate, match, performance data, type of population served.

²HUD guidance: At least 20% of total points are based on system performance measures.

Organization Applying	Project	Renew/ New	Type	Annual Renewal Amounts	Program Focus		Equity		
					Prioritize for CH clients (4)	Targets 1 or more pops (6)	Commit to equitable svc (4)	Marg pop meaningfully part (3)	LGBTQ access (3)
Johnson County Mental Health Center	JCMH - New Supported Housing	Renewal	PSH	\$63,024	2	3	4	3	3

		Performance Measure													
People w	Increased			HMIS							Total	Percent of	Renewal	New	
Lived	Housing	Total	Bed	Serving	Fiscal	Housing 1st	Data	Community	Total	Possible	Possible	Amount	New		
Experience	Stability	Income	Utilization	High Needs	Responsib	Approach	Quality	Responsiven	Total	Possible	Possible	Requested	Requested	Rank	
(3)	(20)	(24)	Rate (10)	Pops (4)	(14)	(15)	(5)	(15)	Points	Points	Points	Requested	Requested	Rank	
3	10	24	10	4	12	15	5	15	113	130	86.92%	\$63,024		2	

Notification of Projects Rejected-Reduced

KS-505 did not reduce or reject any projects during the FY2024 CoC Local Competition so there were no separate emails sent.

Notification of Projects Accepted Outside of eSnaps

FY2024 Rank & Review results

Rita Carr
To: Christy McMurphy, Eric Arganbright
Cc: Rita Carr

Mon 10/14/2024 9:12 AM

The CoC Performance Committee conducted the Rank & Review meeting on 10/9/24. The Committee has submitted the following ranking of CoC project applications:

FY2024 KS-505 Rank & Review Results - 10/09/24

Organization Applying	Project Name	Renew/ New	Type	Annual Renewal Amounts	Score (% of possible points)	Renewal Amount Requested	Tier 1= New Amount Requested	Status	Rank
Kansas Statewide Homeless Coalition	HMIS Lead Agency of Johnson County	Renewal	HMIS	\$76,687	N/A	\$76,687		Accepted	1
Johnson County Mental Health Center	JCMH - New Supported Housing	Renewal	PSH	\$63,024	86.9%	\$63,024		Accepted	2
Johnson County Mental Health Center	JCMH-Consolidated Supported Housing	Renewal	PSH	\$169,423	86.2%	\$169,423		Accepted	3
Catholic Charities of NE Kansas	CCNEK Housing First Johnson County	Renewal	RRH	\$283,758	78.5%	\$283,758		Accepted	4
Metro Lutheran Ministry	MLM JoCo CoC RRH	Renewal	RRH	\$134,628	67.7%	\$134,628		Accepted	5
Tier 1	Metro Lutheran Ministry	MLM JoCo CoC RRH Expansion - DV	New	RRH			\$85,424	Accepted	6
Tier 2	Metro Lutheran Ministry	MLM JoCo CoC RRH Expansion - DV	New	RRH			\$90,327		
Tier 2	Metro Lutheran Ministry	MLM JoCo CoC RRH Expansion - DV 2	New	RRH			\$159,330	Accepted	7
				\$727,520		\$727,520	\$335,081		

The Committee did not score the HMIS grant renewal application because the HMIS renewal is automatically placed at the beginning of Tier 1 per the KS-505 Governance Charter.

If you'd like to review your scores in more detail, please don't hesitate to reach out. If you have any edits you need to make to your eSnaps application, let me know as soon as possible. eSnaps edits are due by 10/22/24. We thank you for the work you do to serve and house vulnerable households in our community.

Rita Carr, LMSW

FY2024 Rank & Review results

Rita Carr
To: Matt Clark, Elizabeth Worth
Cc: Rita Carr

Mon 10/14/2024 9:16 AM

The CoC Performance Committee conducted the Rank & Review meeting on 10/9/24. The Committee has submitted the following ranking of CoC project applications:

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Johnson County Mental Health Center	JCMH-Consolidated Supported Housing	Renewal	PSH	\$169,423	86.2%	\$169,423		Accepted	3
Catholic Charities of NE Kansas	CCNEK Housing First Johnson County	Renewal	RRH	\$283,758	78.5%	\$283,758		Accepted	4
Metro Lutheran Ministry	MLM JoCo CoC RRH	Renewal	RRH	\$134,628	67.7%	\$134,628		Accepted	5
Tier 1	Metro Lutheran Ministry	MLM JoCo CoC RRH Expansion - DV	New	RRH			\$85,424	Accepted	6
Tier 2	Metro Lutheran Ministry	MLM JoCo CoC RRH Expansion - DV	New	RRH			\$90,327		
Tier 2	Metro Lutheran Ministry	MLM JoCo CoC RRH Expansion - DV 2	New	RRH			\$159,330	Accepted	7
				\$727,520		\$727,520	\$335,081		

We thank you for partnering with KS-505 to provide Permanent Supportive Housing services here in our county. The committee complimented your project's commitment to equity and involving persons with lived experience. The committee recognized Johnson County Mental Health's collaborative efforts with agency partners and at the CoC system level through active participation on the CoC Board and multiple committee efforts.

The Committee shared the following feedback: there was a mistake in the calculations for "Increasing Total Income". If you refer to Q19a1 and Q19a2 in your New Supportive Housing APR, it includes anyone who maintained or increased income (2+2) but not those who decreased income or had no income (2) so the percentage is 75%. This still gave you full points

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Inbox 4244

Today

Becky Poitras; scottco...
FY2024 Rank & Review results
The CoC Performance 9:24 AM

Sent Items 1

Tom Farmer; Lauren S...
FY2024 Rank & Review results
The CoC Performance 9:20 AM

Deleted Items 27

Matt Clark; Elizabeth ...
FY2024 Rank & Review results
The CoC Performance 9:16 AM

Christy McMurphy; Eri...
FY2024 Rank & Review results
The CoC Performance 9:12 AM

Last Week

Becky Poitras
Re: Project apps - deadline?
Yes for sure Fri 10/11

Brooke Ruegsegger
Re: upcoming community train...
I'll get you added! Rita Carr, Fri 10/11

Alison Tellatin
Re: upcoming community train...
Will do! Rita Carr, LMSW Fri 10/11

FY2024 Rank & Review results

Rita Carr
To: Tom Farmer, Lauren Solidum
Cc: Rita Carr
Mon 10/14/2024 9:20 AM

The CoC Performance Committee conducted the Rank & Review meeting on 10/9/24. The Committee has submitted the following ranking of CoC project applications:

FY2024 KS-505 Rank & Review Results - 10/09/24

Organization Applying	Project Name	Renew/ New	Type	Annual Renewal Amounts	Score (% of possible points)	Renewal Amount Requested	Tier 1= New Amount Requested	Status	Rank
Kansas Statewide Homeless Coalition	HMIS Lead Agency of Johnson County	Renewal	HMIS	\$76,687	N/A	\$76,687	\$812,944	Accepted	1
Johnson County Mental Health Center	JCMH - New Supported Housing	Renewal	PSH	\$63,024	86.9%	\$63,024		Accepted	2
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Tier 1					84.9%		\$85,424	Accepted	6
Metro Lutheran Ministry	MLM JoCo CoC RRH Expansion - DV	New	RRH				\$90,327		
Tier 2							\$159,330	Accepted	7
Metro Lutheran Ministry	MLM JoCo CoC RRH Expansion - DV 2	New	RRH						
				\$727,520		\$727,520	\$335,081		

We thank you for partnering with KS-505 to provide Rapid Rehousing services here in our county. The committee complimented your recent efforts to engage marginalized populations and persons with lived experience of homelessness through the creation of your housing advisory board. The committee recognized Catholic Charities' collaborative efforts with agency partners and at the CoC system level through active participation on the CoC Board and multiple committee efforts.

The Committee shared the following feedback: there was a mistake in the calculations for "Increasing Total Income". If you refer to Q19a2 in your APR, it includes anyone who maintained or increased income (1+4+2) but not those who decreased income (3) or had no income at exit (3). This means 53.8% of clients increased income and 46.15% increased

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Sent Items By Date

Inbox 4244

Today

Becky Poitras; scottco...
FY2024 Rank & Review results
The CoC Performance 9:24 AM

Sent Items 1

Tom Farmer; Lauren S...
FY2024 Rank & Review results
The CoC Performance 9:20 AM

Deleted Items 27

Matt Clark; Elizabeth ...
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Christy McMurphy; Eri...
FY2024 Rank & Review results
The CoC Performance 9:12 AM

Last Week

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Re: Project apps - deadline?
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Brooke Ruegsegger
Re: upcoming community train...
I'll get you added! Rita Carr, Fri 10/11

Alison Tellatin
Re: upcoming community train...
Will do! Rita Carr, LMSW Fri 10/11

FY2024 Rank & Review results

Rita Carr
To: Becky Poitras, scottcooper@mimkc.org
Cc: Rita Carr
Mon 10/14/2024 9:24 AM

The CoC Performance Committee conducted the Rank & Review meeting on 10/9/24. The Committee has submitted the following ranking of CoC project applications:

FY2024 KS-505 Rank & Review Results - 10/09/24

Organization Applying	Project Name	Renew/ New	Type	Annual Renewal Amounts	Score (% of possible points)	Renewal Amount Requested	Tier 1= New Amount Requested	Status	Rank
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Johnson County Mental Health Center	JCMH - New Supported Housing	Renewal	PSH	\$63,024	86.9%	\$63,024		Accepted	2
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Tier 2							\$159,330	Accepted	7
Metro Lutheran Ministry	MLM JoCo CoC RRH Expansion - DV 2	New	RRH						
				\$727,520		\$727,520	\$335,081		

The Committee shared the following feedback: In discussing the lost points in performance measures, the Committee recognized that there were only 2 adult leavers for the calculations using leavers data due to this being early in the beginning of this project. The Committee was informed that MLM shared that they were initially enrolling clients immediately upon being pulled from the By Name List rather than the start of case management which had an unintended consequence on performance measures and data quality. Therefore the new DV RRH project was placed at the bottom of the rankings to preserve the existing broader MLM RRH project that can serve all populations. There seems to be an error in the RRH DV Supportive Services budget, line 14, the description seems incorrect. Several of the descriptions aren't clear in how they relate to the totals.

Items: 18,037 | Unread: 1 | Reminders: 32 | All folders are up to date. | Connected to: Microsoft Exchange | 48°F Sunny | 9:25 AM 10/14/2024

FY2024 KS-505 Rank & Review Results - 10/09/24

Tier 1= \$812,944

	Organization Applying	Project Name	Renew/ New Type		Annual Renewal Amounts	Score (% of possible points)	Renewal Amount Requested	Tier 1= New Amount Requested	Status	Rank
	Kansas Statewide Homeless Coalition	HMIS Lead Agency of Johnson County	Renewal	HMIS	\$76,687	N/A	\$76,687		Accepted	1
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Tier 1	Metro Lutheran Ministry	MLM Joco CoC RRH Expansion - DV	New	RRH		84.9%		\$85,424	Accepted	6
	Metro Lutheran Ministry	MLM Joco CoC RRH Expansion - DV	New	RRH				\$90,327		
Tier 2	Metro Lutheran Ministry	MLM Joco CoC RRH Expansion - DV 2	New	RRH				\$159,330	Accepted	7
					\$727,520		\$727,520	\$335,081		

Memorandum of Understanding
Between
Children's Mercy Integrated Care Solutions
and
Metro Lutheran Ministry

This Memorandum of Understanding ("MOU") is entered into as of January 1, 2024 ("Effective Date") and sets forth the terms and understanding between Children's Mercy Integrated Care Solutions ("CMICS") and Metro Lutheran Ministry ("CBO") (collectively the "Parties") to collaborate on efforts to address an individual's or a family's social needs.

I. PURPOSE

The purpose of this MOU is to define the terms of a program between CMICS and CBO that encourages and supports CBO's mission and assists individuals identified by CMICS to address their Social Determinant of Health (SDOH) needs (e.g., "closing the loop"). The program will train and support CBO's staff and volunteers to use Children's Mercy's Lift Up KC referral platform (powered by findhelp) ("SDOH PLATFORM"). CBO will utilize the SDOH PLATFORM to acknowledge they received a referral from individuals accessing the SDOH PLATFORM and document they have "closed the loop" for these individuals. To support the provision of services by CBO as outlined in Section II of this MOU, CMICS will provide the following:

\$7,000 in January 2024
\$7,000 in July 2024

II. STATEMENT OF WORK

CBO agrees that it will perform, or cause to be performed, the following activities described in the following statement of work ("SOW"), so as to accomplish the above goals:

1. Claim the CBO program(s) on SDOH PLATFORM
2. Maintain accurate and up-to-date CBO program information on SDOH PLATFORM
3. Accept referrals on SDOH PLATFORM
4. Indicate that social need services have been provided on the SDOH PLATFORM website (i.e. completing closed loop referrals).
5. Meet monthly with CMICS to talk about challenges/opportunities and user experience on SDOH PLATFORM.

III. UTILIZATION OF FUNDS - LIMITATIONS

CBO is required to use funds for one or more of the following:

- Staff time
- Technology resources (laptops, hotspots, Wifi)
- Marketing materials
- Materials or services provided to patients/families seeking help

Exclusions:

- Brick & mortar investments
- Bonuses for staff

IV. EXPECTED OUTCOMES FOR THIS INITIATIVE

1. Ongoing collaborative relationship between CMICS and CBO focused on improving the efficiency and effectiveness of social need referrals.

2. Acknowledgement of referrals made to CBO (e.g. "closing the loop") within the SDOH PLATFORM.
3. Documented cases of individuals who were referred through the SDOH PLATFORM having received assistance from CBO.

V. COMPLIANCE

Both Parties agree to comply with all federal and state health care fraud and abuse laws, including but not limited to, the federal health care program anti-kickback statute, 42 U.S.C. § 1320a-7b(b).

Towards this end, the Parties agree that:

- This MOU is the result of an arms-length negotiation between the Parties,
- Users of the SDOH PLATFORM and all other individuals who are referred to the CBO by CMICS or Children's Mercy staff can decide whether to utilize the CBO's services,
- the CBO in its discretion may decline referrals,
- the CBO is under no obligation to refer any individual to Children's Mercy Hospital or clinics for health care services or items, and
- the one time award payment to the CBO is not in any way related to or dependent upon the volume or value of referrals to Children's Mercy Hospital or clinics.

VI. TERM & TERMINATION

A. Term. Subject to the conditions set forth in this MOU, this MOU shall become effective upon signature by the authorized officials from the Parties and shall have a term of twelve (12) months.

B. Termination. Either Party reserves the absolute right, at any time and without cause, to terminate this MOU with thirty (30) calendar days advance written notice to the other Party. Such notification shall state the effective date of termination or cancellation. Either Party may terminate the MOU for cause, in the event of a breach of or non-compliance with a material term of this MOU or immediately if the other Party is: (1) liquidated or dissolved (2) fails to maintain its license to operate pursuant to applicable law.

If agreement is terminated mid-term, CBO will return to CMICS a pro-rated amount of the total funds distributed based on pro-rated portion of the term not completed.

VII. INDEMNIFICATION

CMICS shall be responsible to CBO for acts and omissions of CMICS employees, agents, subcontractors, and other persons or entities performing portions of the work described in this MOU for or on behalf of CMICS. CMICS shall defend, indemnify, and hold harmless CBO, CBO's officers, board members, employees, and agents from and against any and all claims, costs, losses, and damages (including reasonable attorney's fees) caused by the negligent acts or omissions of CMICS or its subsidiaries including all officers, directors, partners, employees, and agents thereof in the performance and furnishing of CMICS services under this MOU.

CBO shall defend, indemnify, and hold harmless CMICS and its parent companies, subsidiaries, affiliates, including all employees, directors, officers, agents of the same from and against any and all claims, costs, losses, and damages (including reasonable attorneys' fees) caused by the negligent acts or omissions of CBO or its staff, employees, agents, contractors (other than CMICS), or CBO's alleged breach of this Agreement.

VIII. CONTACT INFORMATION

Metro Lutheran Ministry

Contact: Becky Poitras
Position: Vice President/ Assistant Executive Director
Address: 1100 NE Vivion Rd. Kansas City, MO 64118
Telephone: 816-285-3149
Fax: 816-931-3511
E-mail: beckypoitras@mlmkc.org

Children's Mercy Integrated Care Solutions

Contact: Bob Finuf
Position: Executive Director
Address: 2420 Pershing, Ste G-10
Kansas City, MO 64108
Telephone: (816) 559-9370
Fax: (816) 265-6015
E-mail: bfinuf@cmpcn.org

IX. ASSIGNMENT

This MOU shall be binding upon the successors and assigns of the Parties hereto; provided however, that this MOU and any Statement of Work, and the services provided thereunder may not be assigned without the prior written consent of the other Party.

X. ENTIRE AGREEMENT

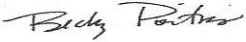
The provisions of this MOU between CBO and CMICS constitutes the entire agreement between the Parties as to the matters contemplated by this MOU. No modification, addition, or deletion to this MOU shall be effective unless agreed in writing by all Parties hereto.

XI. GOVERNING LAW

This MOU shall be construed in accordance with, and governed by, the laws of the State of Missouri.

IN WITNESS WHEREOF, in consideration of the terms set forth above and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties have executed this MOU as of the Effective Date.

METRO LUTHERAN MINISTRY

By: 
Becky Poitras
VP/Assistant Executive Director

Date: 12/13/2023

CHILDREN'S MERCY INTEGRATED CARE SOLUTIONS

By: 
Bob Finuf
Executive Director

Date: 12/27/2023

COMMUNITY BASED ORGANIZATION (CBO) PARTNERSHIP
MEMORANDUM OF UNDERSTANDING

Between

SAINT LUKE'S HEALTH SYSTEM

And

METRO LUTHERAN MINISTRY

This Memorandum of Understanding ("MOU") is entered into as of [Effective Date] and sets forth the terms and understanding between Saint Luke's Health System ("SLHS") and [CBO Name] ("CBO") (collectively the "Parties") to collaborate on efforts to address social needs.

I. PURPOSE.

The purpose of the MOU is to define the terms of the program between SLHS and the CBO that encourages and supports CBO's mission and assists individuals identified by SLHS to address their social drivers of health (SDOH) needs. CBO will utilize the Saint Luke's Community Resource Hub/findhelp ("SDOH PLATFORM") to connect patients and families to resources and document if services were received. The program will train and support CBO staff to use SDOH PLATFORM to accept referrals and report services provided using the "closed loop" system. To support the provision of services by CBO as outlined in Section II of this MOU, SLHS will provide the following:

One time award of \$15,000

II. SCOPE OF WORK.

SLHS agrees to award community benefit funds to CBO on the terms provided in this MOU, to be used by the CBO for operational expenses relating to the ("PROJECT"). CBO will complete the following activities:

- A. Claim the CBO program(s) on SDOH PLATFORM.
- B. Maintain accurate and up-to-date CBO program information on SDOH PLATFORM.
- C. Accept referrals on the SDOH PLATFORM.
 - a. Complete the data collection form for each referral.
- D. Respond to referrals in a timely fashion (i.e., initiate first contact and status referral to pending within five business days).
 - a. Attempt to contact the patient 3 times in order to provide services as identified.
 - b. Update notes field in the referral when contact attempts have happened.
- E. Indicate that social need services have been provided (i.e., complete "closed loop" referrals).
 - a. CBO will use the various in progress referral statuses while working with the patient and provide a short note on referral progress when updating status.
 - b. If the patient is able to receive services, CBO will provide a final status of "got help" with a short note in the referral on what services the patient received.
- F. Send data collection report outlining the number of patients served and services provided to each referral to SLHS each month.
- G. Participate in quarterly CBO partnership meetings.
- H. Provide brief end-of-program year report as requested.

III. UTILIZATION OF FUNDS – LIMITATIONS.

The community benefit funds awarded hereunder shall be spent for the purposes described above. CBO is required to use funds for one or more of the following:

- Technology resources (laptops, hotspots, Wifi)
- Marketing materials
- Services, materials, or resources provided to patients seeking help
- Staff time

Exclusions:

- Brick and mortar investments
- Bonuses for staff

IV. EXPECTED OUTCOMES OF THIS INITIATIVE.

- A. Ongoing collaborative relationship between SLHS and CBO focused on improving the efficiency and effectiveness of social need referrals.
- B. Successful acknowledgement and receipt of referrals from SLHS to the CBO within the social care platform.
- C. Documented services provided to individuals by the CBO (e.g., “closing the loop”) referred via the social care platform.

V. DURATION.

This MOU is at-will and may be modified by mutual consent of authorized officials from SLHS. This MOU shall become effective upon signature by the authorized officials from SLHS. Funding is available through December 31, 2024.

VI. TERMINATION.

1. It is further understood that either of the undersigned parties to this agreement may terminate this engagement upon 30 days written notice, each to the other. Such notification shall state the effective date of termination or cancellation.
2. Saint Luke’s Health System may, upon written notice provided to CBO, terminate this Agreement if CBO commits a material breach of its obligations under this Agreement. However, if the breach is capable of being cured within ninety (90) days, then this right shall not be exercised unless CBO has been given written notice of the breach and has failed to cure such breach within ninety (90) days of receiving notice. This cure period shall be shortened if a shorter period is required by any governmental authority. The term “material breach” includes, but is not limited to, a failure to use the community benefit funds to promote the objectives set forth in Section I of this Agreement.
3. If agreement is terminated mid-term, CBO will return to Saint Luke’s Health System a pro-rated amount of the total funds distributed based on a pro-rated portion of the term not completed.

VII. ASSIGNMENT.

Neither party shall have the right to assign, delegate or transfer this Agreement, or its rights and obligations hereunder, without the express prior written consent of the other party.

VIII. AMMENDMENT.

Any amendment to this Agreement shall be in writing and signed by both parties. Except for the specific provision of this Agreement which thereby may be amended, this Agreement shall remain in full force and effect after such amendment.

IX. ENTIRE AGREEMENT

The provisions of this MOU between CBO and Saint Luke's Health System constitutes the entire agreement between the Parties as to the matters contemplated by this MOU. No modification, addition, or deletion to this MOU shall be effective unless agreed in writing by all Parties hereto.

I. CONTACT INFORMATION.

Metro Lutheran Ministry Contact: Becky Poitras
Position: Vice President/Assistant Executive Director
Address: 3031 Holmes Street, Kansas City, Missouri 64109
Telephone: 816.285.3149
E-mail: beckypoitras@mlmkc.org

Saint Luke's Health System Contact: Meredith Cantrell
Position: Population Health Strategy Consultant
Address: 901 E. 104th St., KCMO 64131
Telephone: 816-502-7001
E-mail: mecantrell@saintlukeskc.org

II. AGREEMENT.

_____ Date: _____
Tim Van Zandt
Vice President, Government and Community Relations
Saint Luke's Health System

 _____ Date: 1/8/24
Becky Poitras
Vice President/Assistant Executive Director
Metro Lutheran Ministry