

Setting Up a Legislator Visit:

Call the Legislator's Office number. The legislative assistant or voicemail will likely pick up. Request a 10-minute appointment on Feb. 13th (provide organization name and call-back number). Expect to call a few times before you are able to connect with an assistant. Legislative assistants serve multiple legislators, so ask what other appointments they can help you schedule.

You can also email the legislator directly for an appointment.

Separately, email your legislator and ask them to join a specific event (breakfast speech, tabling, homelessness simulation, or lunch) on Capitol Hill Day.

Sample Script for Setting Up a 10-minute Visit

Call:

Hi, this is (name) with (organization). Our organization will be attending an event at the Capitol on Feb. 13 along with other agencies who are working to address housing insecurity and homelessness. We would like to schedule a time to chat with senator/representative _____ for about 10 minutes sometime between 9:30 and 3:00 while we are there. Is there a time that s/he is available to speak with us?

Email:

Dear Senator/Representative,

My name is _____ and I live/work in your district.

I will be at the Capitol, along with the Kansas Housing Advocacy Network (KHAN), on February 13th and would like to set up a time to meet with you for 10 minutes on that day.

I am concerned about Kansas' housing shortage and how that affects Kansans and leads to increases in homelessness. The National Low Income Housing Coalition estimates that Kansas is missing about 100,000 units of housing for households making about \$60,000/year or less. According to the Kansas Wage Survey, Kansans need housing that is priced *below* \$700-1,100/month.

I would like to connect with you on solutions: do you have 10 minutes between 9:30-3 p.m. to discuss?

Sample Template to invite your Legislators to Capitol Hill Day Events:

Dear Senator/Representative,

My name is _____ and I live/work in your district.

I look forward to talking with you on February 13th. My organization will be at the Capitol that day for the Housing & Homelessness Advocacy Day. Please visit us at our table (table location), for our bipartisan opening session at 10, and then join me for a 40-minute youth homelessness simulation or for our lunch session from 12-1 p.m. on the second floor of the Rotunda.

Kansas housing shortage and homelessness are important to our area because our housing shortage is holding back our economic growth and leading to an increase in homelessness. I'd like to talk about the barriers to housing that youth are experiencing and the coordination between state agencies and private partners to address these challenges this year.