

Substance Use Continuum of Care (SUF)

2026 APPLICATION

**SUF: Joint Alcohol Tax (ATF) & Opioid Settlement Fund (OSF) Grant
Review Process Drug and Alcoholism Council of Johnson County (DAC)
Supported by United Community Services of Johnson County (UCS)**

APPLICATIONS DUE: July 28, 2025 at 12:00 p.m. via email to Erika García Reyes at erikag@ucsjoco.org.

SUF PARTICIPATING JURISDICTIONS: Johnson County Government+ and cities of DeSoto, Gardner, Leawood+, Lenexa+, Merriam, Mission, Olathe+, Overland Park+, Prairie Village+, Shawnee+
(+indicates jurisdictions also pooling OSF dollars)

GRANT SUBMISSION INSTRUCTIONS

Submit via email to Erika García Reyes at erikag@ucsjoco.org

▪ **Application Checklist:** Please ensure that your files are named as follows:

- ☐ Application: [AGENCY NAME] – Application – 2026
- ☐ Program Budget and Service Statistics: [AGENCY NAME] – Program Budget and Service Statistics – 2026
- ☐ Board-approved Agency Budget: [AGENCY NAME] – Agency Budget – 2025
- ☐ Agency Standards Form: [AGENCY NAME] – Agency Standards – 2026

COVER PAGE: The executive director or equivalent and an officer of the governing board must **sign** the cover page and submit it with the application.

APPLICATION, including FINANCIAL INFORMATION AND SERVICE STATISTICS: Budget information and service statistics must be tracked separately for Alcohol Tax Funds (ATF) and Opioid Settlement Funds (OSF) requests. *Some fields have character limits; character limits include spaces.*

Define the unit of service for the program(s) seeking funding and identify the number of participants served by the program(s) or service, by jurisdiction. Calculate the total unduplicated participants, total units of service delivered, and units of service delivered to Johnson County residents, **for each** program for which OSF and/or ATF support is requested. If the program receives funds from other sources, the service statistics should reflect all program participants, not just participants directly supported by the SUF.

PROGRAM AND AGENCY BUDGET: The Program Budget must reflect the program(s) or service(s) for which ATF and/or OSF funding is requested; ATF and OSF dollars must be accounted for separately. Submit your board-approved agency budget.

AGENCY STANDARDS and DOCUMENTATION: Include the documentation as required by the Agency Standards (see 2026 SUF RFP and Agency Standards form).
Assemble supporting documentation in the order of the Agency Standards checklist.

Contact UCS for information about applicable nondiscrimination ordinances and/or policies.

Questions: Erika García Reyes, erikag@ucsjoco.org.

2026 SUF: COVER PAGE

Legal Name of Agency:

Address:

Grant Contact and Title:

Phone Number:

Email:

Executive Director:

Phone:

Email:

Mission
Statement:

(600 characters)

	ATF Funding History		OSF Funding History	
	Program	Funding Amount	Program	Funding Amount
2023 Award				
2024 Award				
2025 Award				
2026 Request				
Are there any funds to carry over to 2026 from a prior grant? If so, what amount:				

ATF funds requested are for a: ☐ Existing Program ☐ New program (please list proposed start date: _____)

OSF funds requested are for a: ☐ Existing Program ☐ New program (please list proposed start date: _____)

Please describe the use of funds: "Funds from ATF and/or OSF will enable (agency) to (...) to achieve (...)": (600 characters)

Sign below, acknowledging:

- the information contained in this application is accurate and complete,
- the program offers equal access to all participants and prospective participants who could benefit from the program,
- the applicant is in compliance with any applicable nondiscrimination ordinances and/or policies of the municipalities that provide resources to the Substance Use Continuum of Care Fund (SUF),*
- the applicant follows agency standards, to the extent applicable, as outlined on the Agency Standards and Documentation form completed with this application.

Print name of Executive Director/CEO

Signature of Executive Director/CEO

Date

Name for officer of Board and office held

Signature of officer, board of directors

Date

*See page 1 for SUF jurisdictions

2026 SUBSTANCE USE CONTINUUM OF CARE FUND (SUF)

AGENCY FINANCIAL INFORMATION

Agency Fiscal Year: ☐ Calendar ☐ Other (explain):

Year Founded:

Financial Contact and Title:

Phone Number:

Email:

Is the agency current on all financial obligations such as debt payments, payroll, taxes, etc.?

☐ Yes ☐ No - explain below (350 characters)

Does the agency have an endowment?

☐ No ☐ Yes (how much?):

If yes, what is the intent of the endowment funds and how are endowment earnings used? (350 characters)

Does the agency have an operating reserve?

☐ No ☐ Yes (how much?):

If yes, what is the intent of the operating reserve? (350 characters)

Is the agency, any of its officers, or Board members the subject of or involved in any legal issues such as, but not limited to, complaints or litigation, or aware of any pending or threatened legal action or complaints? If yes, explain below.

(600 characters)

Is the agency involved in any type of investigation, examination, or audit (other than a standard annual audit) by an outside entity regarding business practices or service delivery? If yes, please explain. (600 characters)

2026 SUF APPLICATION

COMMON APPLICATION NARRATIVE

A. Agency Description, Need for Services, and Return on Investment (ROI) (25 points) Other factors in this score include applicant's mission, financial position, and legal issues.

- a. Provide a brief agency description and services offered. (900 characters)

- b. If applicable, address "additional review comments" from your Oct. 2024 Preliminary Notification; how have the comments been addressed during 2025 and/or will be addressed in 2026 SUF cycle? (1500 characters)

- c. What community need is addressed and how was this need determined? *Provide supporting evidence, which may include observations, community surveys, or other relevant data or sources of information.* (1500 characters)

d. How this program(s) fits within your organization: (900 characters)

e. How do you coordinate with other organizations in the area to support the substance use continuum of care: (900 characters)

f. Why is this a good investment for the contributing jurisdictions? Include ROI, where possible. (1500 characters)

B. Reduction of Barriers and Diversity, Equity, & Inclusion (15 points)

a. Who is your primary population? What strategies do you use to reach that population? (500 characters)

- b. Describe how your services and approach to serving participants reduce barriers to participation, such as finances, transportation, hours of operation and childcare, and how they address cultural diversity. (1500 characters)

- c. Provide the racial or ethnic demographics of program participants in percentages. (500 characters)

- d. Trauma-Informed Care happens on a continuum; the [Missouri Model](#) outlines a developmental framework for organizations to become trauma-informed, progressing through stages of awareness, sensitivity, responsiveness, and ultimately, full integration of trauma-informed principles into all aspects of their operations. Identify where your organization falls on that continuum. (500 characters)

- e. List the specific training staff have received in the past two years to support cultural competency (i.e., trauma-informed training, racial equity training or other relevant training). (900 characters)

C. Qualifications, Licensing and Accreditation

- a. If applicable, identify your agency’s licensing and accreditation (including date of license/accreditation and standing) for services described in this application. Provide a statement that confirms all employees providing such services are in full compliance with the licensing/accreditation requirements necessary or explain in detail the steps you are taking to ensure compliance. (900 characters)

- b. Describe other qualifications required for the agency or employees to provide the services (e.g. educational degree, experience, training, certification). Provide a statement confirming that all employees are qualified. If not qualified, explain what steps will be taken to ensure staff are qualified -- for example, training could be included in the grant request. (900 characters)

2026 SUF APPLICATION - FUNDING REQUESTS AND OUTCOMES (60 points)

D. ALCOHOL TAX FUNDS (ATF) - FUNDING REQUEST (40 points)

- 1. Program Description:** If you are seeking ATF funds, briefly explain the program for which you are seeking ATF funding, including how it aligns with KSA §79-41a04 (as amended). Identify what services are being provided, and by whom.
(1500 characters) (See RFP, pg 1.)

2. Evidence-based and Promising Practices (2000 characters)

What Evidence-based and/or Promising Practice(s) do you use? For each Practice, explain:

- a. how and why you selected it;
- b. who created it or endorses it (e.g., CSAP, SAMHSA, OJJDP, or CDC);
- c. how you ensure that the Practice is effective for your participants;
- d. how you ensure fidelity and conformance to the program model.

3. Staff Certification: If requesting funding for staff, identify staffing positions and required qualifications, licensing, and certification for the staff. (900 characters)

4. Contractors: If funding will be used to pay for contractors or consultants, identify that contract amount, how the individual(s) will be selected, and what qualifications (license, credentialing), will be required. (900 characters)

5. Funding and Sustainability (1500 characters)

- a. Why is funding critical to achieving the desired outcomes? Be specific.
- b. If you received partial or no funding from ATF, how might you otherwise approach funding the implementation or sustainability of this program?

6. Funding changes

- a. If requesting to carryover unused funds, please identify the amount and explain why the funds were unused and how you plan to use them in 2026. (900 characters)

b. If asking for an increase from a current ATF grant, explain why. (600 characters)

c. If there is a variance of 25% or more in any expense line item on the program or agency budget from one year to the next, provide an explanation of the variance. (600 characters)

d. For 2024, 2025, and proposed 2026 program budget, justify surplusage or deficits of 10% or greater. If the program has had surplusage, why is funding needed? If a deficit, how is the program being sustained? (900 characters)

E. ALCOHOL TAX FUNDS (ATF) – OUTCOMES (20 points)

Outcomes are benefits or changes that result from the program and describe the impact, change, or value to participants as a result of participation in your program. For example, data reflecting abstinence from substances, access or entry to housing, reduction in criminal activity, and access to/retention in services.

1. Identify a **minimum** of **three (3) measurable outcomes** for 2026 and the supporting data to be collected to measure the achievement of or indicate the success the stated outcomes. (3000 characters)

2. If you have received ATF funding for the program in the past, please list the outcomes and data submitted in your last three semi-annual reports (submitted in July 2024, January 2025, and/or July 2025). (3000 characters)

3. Identify what portion of the program is requesting ATF funds (in percentages) falls into these categories, if applicable:
- % Education/Prevention/Intervention
 - % Intervention/Treatment/Recovery

2026 SUF APPLICATION - FUNDING REQUESTS AND OUTCOMES (60 points)

D. OPIOID SETTLEMENT FUNDS (OSF) - FUNDING REQUEST (40 points)

1. **Program Description:** If you are seeking OSF funds, briefly explain the program for which you are seeking OSF funding, including how it aligns with KSA §75-775—781. Identify what services are being provided, and by whom. Is this an existing program, an expansion of an existing program or a new program? (1500 characters) (See RFP, pg. 1)

2. **Evidence-based and Promising Practices (2100 characters)**

What Evidence-based and/or Promising Practice(s) do you use? For each Practice, explain:

- a. how and why you selected it;
- b. who created it or endorsed it (e.g., CSAP, SAMHSA, OJJDP, or CDC);
- c. how you ensure that Practice is effective for your participants;
- d. how you ensure fidelity and conformance to the program model.

3. Staff Certification: If requesting funding for staff, identify staffing positions and required qualifications, licensing, and certification for the staff. (900 characters)

4. Contractors: If funding will be used to pay for contractors or consultants, identify that contract amount, how the individual(s) will be selected, and what qualifications (license, credentialing), will be required. (900 characters)

5. Funding and Sustainability (1500 characters)

- a. Why is funding critical to achieving the desired outcomes? Be specific.
- b. If you received partial or no funding from OSF, how might you otherwise approach funding the implementation or sustainability of this program?

6. Funding changes

- a. If requesting to carryover unused funds, please identify the amount and explain why the funds were unused and how you plan to use them in 2026. (900 characters)

- a. If asking for an increase from a current OSF grant, explain why. (600 characters)

- b. If there is a variance of 25% or more in any expense line item on the program or agency budget from one year to the next, provide an explanation of the variance. (600 characters)

- c. For 2024, 2025, and proposed 2026 program budget, justify surplusage or deficits of 10% or greater. If the program has had surplusage, why is funding needed? If a deficit, how is the program being sustained? (900 characters)

E. OPIOID SETTLEMENT FUNDS (OSF) – OUTCOMES (20 points)

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1. Please identify a **minimum** of **three (3) measurable outcomes** for 2026 and data to be collected to measure the achievement of or indicate the success of the stated outcomes. (3000 characters)

2. If you have received OSF funding for the program in the past, please list the outcomes and data submitted in your last three semi-annual reports (submitted in July 2024, January 2025, and/or July 2025). (3000 characters)

3. How does the program requesting OSF funding support the substance use continuum of care?

Check all of the categories that apply:

☐ Prevention

☐ Treatment

☐ Recovery

☐ Linkage to Care

☐ Harm Reduction

☐ Providers & Health

☐ Public Safety & First Responders

☐ Other – identify: