



United Community Services of Johnson County

2027 Substance Use Continuum of Care (SUF) APPLICATION INFORMATION & COVER PAGE

SUF: Joint Alcohol Tax (ATF) & Opioid Settlement Fund (OSF)*
Grant Review Process by the Drug and Alcoholism Council of Johnson County (DAC)
Supported by United Community Services of Johnson County (UCS)

Questions: Contact Erika García Reyes, erikag@ucsjoco.org.

APPLICATIONS DUE: July 13, 2026 at 12:00 p.m. through Jotform only.

Link: <https://form.jotform.com/260963675377169>

***SUF PARTICIPATING JURISDICTIONS:** Johnson County Government and cities of De Soto, Gardner, Leawood+, Lenexa+, Merriam, Mission, Olathe+, Overland Park+, Prairie Village+, Shawnee+ (+indicates jurisdictions also pooling OSF dollars).

SUF POLICY: Applicants must affirm compliance with any applicable [nondiscrimination ordinances](#) and/or policies of the contributing municipalities that provide resources to the SUF.*

GRANT SUBMISSION CHECKLIST:

All SUF applications must include the following documentation and information. Use the document title format indicated in Jotform.

- Cover Page:** All fields of the Cover Page document (*see page 2*) must be complete with signatures from the Executive Director (or equivalent) and an Officer of the Governing Board and upload it to JotForm.
- SUF Application Narrative:** *Input into Jotform.*
 - Includes SUF Combined Narrative and ATF and/or OSF Requests and related information.
- Program Budget and Service Statistics:** ATF and OSF program budgets and service statistics must be tracked separately and must reflect the program for which funding is requested.
 - For each program seeking funding, include the number of unduplicated participants served by jurisdiction for the indicated years. Define a unit of service and calculate the total units of service delivered to Johnson County residents and all other jurisdictions for each program for which OSF and/or ATF support is requested. If a program receives additional funds from other sources, service statistics should reflect the total program and not only participants and units of service supported by SUF.
- Agency Standards Checklist and Documentation:** *Input and upload into Jotform.*
Guidance is included in Jotform. This is a full list of all documents that you might need to submit.

_____ Nonprofit, §501(c)(3) status

- Articles of incorporation and §501(c)(3) designation.
- Current corporate annual report.

_____ Organization Formation

- Bylaws.
- A list of agency, program, and/or staff licenses and/or certifications, if applicable.

_____ Organization Finances

- Most Recent Filed Form 990 / 990EZ.
- Certified independent audit / independent review, preferably within two fiscal years.
- Board-Approved Budget.

_____ Board Oversight

- Current Board roster, including offices, terms and *contact information* for board of directors and/or local advisory board.

_____ Organization Policies and Procedures

- Fee schedule and policy, if fees are charge.



2027 Substance Use Continuum of Care (SUF) COVER PAGE

INSTRUCTIONS:

Complete this cover page and submit it with your 2027 SUF Application through [Jotform](#) by 12:00 p.m. on July 13, 2026.

Legal Name of Agency:

Grant Contact and Title:

	ATF Funding History		OSF Funding History	
	Program Name	Funding Amount	Program Name	Funding Amount
2024 Award				
2025 Award				
2026 Award				
2027 Request				
Are there any funds to carry over to 2027 from a prior grant? If so, what amount:				

ATF funds requested are for: Existing Program New program (Proposed start date: _____)
 OSF funds requested are for: Existing Program New program (Proposed start date: _____)

Sign below, acknowledging:

- the information contained in this application is accurate and complete;
- the program offers equal access to all participants and prospective participants who could benefit from the program;
- the applicant is in compliance with any applicable nondiscrimination ordinances and/or policies of the municipalities that provide resources to the Substance Use Continuum of Care Fund (SUF)*; and
- the applicant follows agency standards, to the extent applicable, as outlined on the Agency Standards and Documentation section in Jotform.

Print name of Executive Director/CEO

Signature of Executive Director/CEO

Date

Name of Officer of Board and office held

Signature of Board Officer

Date